



RUKSHAN HEMACHANDRA

FUND ACCOUNTANT / EXPERTISE IN
AUDITING, FINANCE



Al Nahda 1, Dubai, United Arab Emirates



+971559188536



isururhemachandra@gmail.com

PERSONAL DETAILS

Date of birth
07-May-1995

Nationality
Sri Lankan

Marital status
Single

LANGUAGES

ENGLISH

HINDI

SINHALA

SKILLS

DIGITAL SKILLS

Microsoft Excel
Microsoft Word
Sage 50
Quickbooks
IMS

SOFT SKILLS

Management Skills
Presentation Skills
Reporting Skills
Communication Skills

PERSONAL SKILLS

Team work
Time management
Reporting Skills
Communication Skills

ABOUT ME

Highly motivated and target-oriented individual with over 4 years of professional experience and qualifications. Proven ability to collaborate effectively to achieve objectives. Seeking opportunities in the finance and auditing sector to further develop skills and contribute to organizational success. Eager to join a dynamic team and make a meaningful impact.

WORK EXPERIENCE



HSBC

Jan 2023 – Jan 2024

Fund Accountant - HSBC ELECTRONIC DATA PROCESSING LANKA (PVT) LTD

- Preparation of Financial Statements for different Alternative / Traditional set of funds in accordance with the relevant accounting standards
- Prepare financial statements in adherence to accounting standards
- Stay updated on market conditions and regulatory requirements
- Preparing financial documents as per request of clients
- Collaborate with external auditors, clients and fund managers to deliver financial statements with high accuracy and good quality
- Review quarterly and annual reporting deliverables



Oct 2021 - Oct 2022

Internal Audit Executive - SOFTLOGIC HOLDINGS PLC

I have performed various activities, carried out audits and done my part in the audit department to the best of my ability in the company.

I have performed as below,

- Identified audit risk and coordinated with management and audit team in preparing related reports.
- Performed internal audits of financial department operations, developing risk assessments and conducting process walk through for compliance with documented processes.
- Produced and reviewed audit reports for submission to supervision and advised on audit recommendations and internal controls.
- Guided department personnel in developing remediation plans based on audit findings and recommendations.
- Documented recommendations in-order to improve internal controls.

AREAS SPECIALIZED

External Auditing
Financial Accounting
Financial Analysis
Internal Auditing
Audit Report Preparation
Financial Reporting
Traditional Funds
Alternative Funds
Preparation of fund Portfolio

EXTRA-CURRICULAR ACTIVITIES

Event organizing during HNDA (Blood donation, Musical programs)
Prefect of the school
Actively participated in social wellbeing activities
Event organizing and presenting in HSBC

LINKS

Linkedin:
<https://www.linkedin.com/in/rukshan-isuru>

REFERENCES

MR. SANJEEWA BASNAYAKE,
Former director, KPMG

T: +94 777 637 223
E: sbasnayake@kbn.net

MR. MELVIN ADDIHETTY,
Manager, HSBC Electronic Data
processing
Lanka (Pvt) Ltd,

T: +94 77 716 5911
E: melvinadihetty@hsbc.co.in



Audit Associate II - KPMG

Audit exposure

- Involved in financial statement audits for companies in Finance, Manufacturing, Trading, Hospitality, Agriculture, Service sector and Non-Profit Organization.
- Finalizing audit reports and management letters.
- Discussing internal control weaknesses and audit findings with clients
- Introducing internal controls to mitigate the risk of arising material misstatements, frauds and errors.

Accounting exposure

- Preparing financial statements as per accounting standards
- Preparing reconciliations.

Tax exposure

- Preparing and filling tax returns.
- Computation of Self-Assessment Taxation
- Computation of input and output Value Added Tax (VAT).
- Preparation of VAT reconciliations.

EDUCATION

**SRI LANKA
INSTITUTE OF
ADVANCED
TECHNOLOGICAL
EDUCATION**
2022

Higher National Diploma in Accountancy

Higher National Diploma in Accountancy (B.com degree equal)
Completed all semester exams in Higher National Diploma in Accountancy with the Knowledge of Management Accounting, Financial Accounting, Corporate Finance, Quantitative Investment Analysis, Project Management, Analysis of Equity Investment Business Law.

Registration Number –KAN/AC/2017/F/0043

**INSTITUTE OF
CHARTERED
ACCOUNTANTS OF
SRI LANKA**

Completed Business level

Completed Executive level 1 [2015 Curriculum] Currently known as Business Level 1

Completed Executive level 2 [2015 Curriculum] Currently known as Business Level 2

Reading Corporate Level

(ICASL Number 1931418)

Business Communication CS II

Business Information Technology IT 1

Extension Course in English for Professionals

Successfully completed Extension Course in English for Professionals, Department of English – University of Peradeniya.

**UNIVERSITY OF
PERADENIYA**
Feb 2016 - Sep 2016

**D.B. WIJETHUNGA
NATIONAL SCHOOL**
2015

GCE Advanced Level

Commerce Stream
Economics - A
Accounting - B
Business Studies - B

2011

GCE Ordinary Level