

RAMSEENA V P

CHARTERED ACCOUNTANT



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 Karama, Dubai
 Visa Status: Visit Visa (Valid Till 07/07/2024)

EDUCATION				
Course	Year	Institution	Marks	Remarks
CA Final	Nov 23	Institute of Chartered Accountants of India	447 (55.87%)	60+in Financial Reporting, Direct Tax Laws and International Taxation, Indirect tax laws, Economic Laws
CA Intermediate	May 2019	Institute of Chartered Accountants of India	446(55.75%)	60+ in accounting, taxation, Auditing & Assurance, Financial management & Economics for Finance
CA CPT	Dec-2017	Institute of Chartered Accountants of India	167 (83.5%)	-
BCOM	2021	Indira Gandhi National Open University	743 (61.92%)	-
HSC	2017	Kerala State Board	96%	-
SSC	2015	Kerala State Board	90%	-
WORK EXPERIENCE				
Name of Organization	Designation		Period	
K K Thampan & Co., Chartered Accountants, India	Audit Assistant		June 2023-February 2024	
	Articled Assistant		September 2019-September 2022	
STATUTORY AUDIT				
<ul style="list-style-type: none"> Performed vouching, verification of assertions and opening balances, cut off procedures and conducted substantive procedures and test of control in area such as Cash bank balances, operating expenses, revenue etc., of corporate and non-corporate entities Led and performed external audits ensuring high-quality documentation. I executed statutory audits and tax audits, including site visits, analysis of financial statements, and report filing for corporate and non-corporate clients in industries such as printing and publishing, insurance, textiles, and petroleum, with turnovers around Rs.60Cr Managed overall project execution for audit engagements, including preparing project plans, engaging with clients promptly, and ensuring timely delivery of audit deliverables. Prepared scope & strategy deliverables which include significant risk areas such as -Litigations, Related party Transactions, Materiality, Impairment et Examined Financial Statements Disclosures of Contingent Liabilities, bank Guarantees etc. Ensured compliances with the disclosure requirement of Schedule III and reporting under CARO and IFC. Prepared audit reports, communicated findings, and made recommendations to clients, ensuring agreement and presenting strengths to Audit Committees/Boards/TCWG. Issued representation letters to management for deficiencies and observations including assessment of going concern and drafted audit report in compliance with SA 700&705. Assisted clients in preparing or reviewing financial statements in accordance with International Financial Reporting Standards (IFRS). Performed substantive tests and tests of internal controls to identify and resolve accounting or reporting issues efficiently. Assessed risks and evaluated clients' internal control structures to identify potential areas of concern and enhance audit accuracy. Developed a deep understanding of clients' needs and expectations, their business and industry, accounting and control systems, employees, company values, and industry dynamics. Stayed updated on local regulations, IFRS, and changes to audit methodology, discussing these changes proactively with clients to enhance service delivery. 				
INTERNAL AUDIT				
<ul style="list-style-type: none"> Internal Audit of Printing & Publishing company having various departments (Mathrubhumi) and Manufacturing Company Performed as a team leader in Internal Audit of a Printing and publishing company (T/o Rs. 707 Cr) involving production management, Inventory Management, TDS Compliances, Other Compliances like PF, ESI etc 				
TAXATION AND OTHER AREAS				
<ul style="list-style-type: none"> Worked extensively in GST Audit, refund, litigations, compliances and registration of corporate and non-corporate clients across various sectors Preparation of Projected Financial Statements for cash credit limits, Bank Reconciliation Statements Have practical knowledge in Stock and Receivables Audit, Fixed Asset verification & Reconciliation. Prepared Due Diligence Report, Search Reports and Utilization Certificate for various projects. Prepared and filed 200+ Income Tax Returns including DTAA compliance. Independently handled Tax audits of numerous clients and prepared Audit Reports viz. Form 3CA/3CB and 3CD. Executed tax audit u/s 44AB& prepared Tax audit reports, Assisted in formulation and review of replies/responses to queries/issues raised by IT authorities for income tax scrutiny and Assessments. 				
CO-CURRICULAR ACTIVITIES/OTHERS				
ADDITIONAL SKILLS	<ul style="list-style-type: none"> Proficient in both Tally (ERP 9& prime) ,MS Office, MS Excel, MS Word and MS Power Point. Possesses expertise in Winman A Reasonable comprehension of Indian Accounting Standards, Standards of Auditing and company and other Laws. Ability to meet deadlines on time, well organized and proactive. 			
LANGUAGES	<ul style="list-style-type: none"> Fluent in English, Malayalam, Hindi 			
CERTIFICATION	<ul style="list-style-type: none"> ChatGPT& AI hacks with MS Office from Skill Nation Data Analytics Using Power BI from Tech Tip 24 Master The Double-Entry Accounting System from Alison Mastering Financial Statement Analysis from Alison Basics of Value Added Tax from Alison 			