

# GOPIKA JAYADASAN

## ACCOUNTANT



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### PROFILE

An accomplished and dedicated Commerce professional with graduation and post-graduation in Commerce, complemented by ongoing ACCA (Skill Level) studies to further enhance financial skills and expertise. Adept in posting and processing journal entries, accounts receivable and payable management, financial statement preparation, tax computation and returns, bank reconciliation, financial reporting (IFRS/IAS), and with a keen eye for detail and a commitment to accuracy. Keen to pursue a career in the accounting and finance sector as an accountant.

### EDUCATION

**ACCA | UK**  
Skill Level

***April 2023 – Present***

*Key Modules:* Financial Accounting, Business and Technology, Management Accounting, Corporate and Business Law, Financial Reporting, Financial Management, Audit and Assurance

**Sree Kerala Varma College | Thrissur | India**

***June 2019 – March 2021***

Master of Commerce | M. Com

*Specialization:* Marketing

*Percentage:*78%

**Vimala College | Thrissur | India**

***June 2016 – March 2019***

Bachelor of Commerce | B. Com

*Specialization:* Finance

*Percentage:*85%

### EXPERIENCE

- **INTERNSHIP – 7-17<sup>th</sup> May 2018**

Undertaken a summer vacation internship at Share Wealth Securities Limited, Thrissur.

Assist in Demat account opening, research, clearing and settlement, Portfolio Management, Accounting, and Live trading of shares.

- **FREELANCE TUITION - June 2020 – September 2023**

Gave in-person instruction to higher secondary commerce students to help them acquire greater knowledge of accounting principles including journalizing and posting, preparing the trial balance, adjusting entries, bank reconciliation, accounts receivable, accounts payable, depreciation, and analysis of financial statements.

## PROJECTS/PRESENTATIONS

- **PROJECTS (B. Com) – February 2019**  
Topic: A Study on Criteria and Preference Considered Before Investing in Mutual Funds.
- **PROJECT (M. Com) – 7<sup>th</sup> February 2021**  
Topic: A study on the effect of television advertisements on children with special reference to confectionery products in Thrissur District.
- **PAPER PRESENTATION – November 2020**  
Topic: Investors choice and preference for investing in mutual fund  
Participated in a one-day national webinar on securing your savings and investment during COVID-19 times Organised by the Department of Commerce in association with IQAC and Finmark on the 7<sup>th</sup> of November 2020, and presented a paper on the topic of Investor's Choice and Preference for investing in the mutual fund.

## VOLUNTEERING/ CERTIFICATIONS

- **Introduction to Microsoft Excel** **December 2023**  
Issuing Organization - Coursera Project Network  
Credential ID - **ZWBHR4QYBWQH**
- Vimala College | Thrissur, India** **June 2016 – March 2018**  
*NSS Volunteer*
- Took part in Community development activities like cleaning drives and tree plantation
  - Organized and engaged in blood donation camps
  - Participated in activities like educational initiatives and social awareness campaigns

## ADDITIONAL SKILLS

**LANGUAGES:** English(*proficient*), Hindi (*Conversational*), Malayalam(*fluent*)

**HARD SKILL:** Tally, MS Office, MS Excel, Proficient in Posting And, Processing Journal Entries, Accounts Receivable and Payable Management, Financial Statement Preparation, Tax Computation and Returns (VAT), Bank Reconciliation, Cash Management, Financial Reporting, IFRS/IAS Standards

**SOFT SKILLS:** Communication and interpersonal skills, Critical thinking, Problem-solving, Decision-making, Office Administration, Analytical skills, and Interpretation, Ability to work cooperatively and collaboratively, Detail-oriented, Ability to meet assigned deadlines, Adaptability and flexibility.

## PERSONAL DETAILS

**DOB:** 03/09/1998

**NATIONALITY:** Indian

**PASSPORT NO:** W1781139

**MARITAL STATUS:** Married

**VISA STATUS:** Family Visa

**VISA EXPIRY:** 20/11/2025

