



# MUHAMMED NASIL M

## ACCA Intermediate

### CONTACT DETAILS

- +91 773636 8946
- muhammednasilm@gmail.com
- Vadakara, Kozhikode
- linkedin.com/muhammed-nasil-m

### SKILLS

Microsoft Office: Excel, Word and Powerpoint

Zoho Books

SAP

Tally Prime ERP 9

Quickbooks

Ability to meet tight deadline

Flexible and ability to multi-task

Quick learning with positive attitude

Strong interpersonal communication skill

Strong attention to detail.

Strong time management and organizational abilities

### LANGUAGE PROFICIENCY

- ENGLISH
- HINDI
- MALAYALAM
- TAMIL

### SUMMARY

I am a dedicated and passionate accounting professional with an ACCA intermediate qualification and a B.Com in Finance. Proficient in Tally, Zoho Books, SAP, Quick Books and MS Office, I excel in bookkeeping and financial management. My strong communication skills and ability to manage time effectively make me a valuable team player and leader. I am committed to continuous learning and achieving organizational goals through hard work and dedication.

### ACCA: SKILL HIGHLIGHTS

- Financial management
- Financial Reporting
- Financial Accounting
- Accountancy
- Risk management
- Financial modeling
- Profit center operations
- Performance Measurement

### WORK EXPERIENCE

#### Accounts Executive | AJA ASSOCIATES

October 2023 - April 2024

#### Achievements/Tasks

- Preparation and finalisation of accounts of Trading, Manufacturing and Service Organizations using Tally.
- Preparation of GST Reports in TALLY.

### EDUCATION

- At Present

#### ACCA Intermediate

8/13

- 2019 - 2022

#### B.Com : Bachelor of Commerce

University of Madrass

- 2015 - 2017

#### Plus Two: Science (87.5%)

Board of higher secondary examination - Kerala

### STRENGTHS

- Enthusiastic and hardworking.
- Possess Positive attitude.
- Responsible towards work.
- Self-motivated and directed.

"I hereby declare that the above-mentioned information is accurate to the best of my knowledge and belief.

- Muhammed Nasil M