

# MUHAMMED RASHID K

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## OBJECTIVE

To find a position for myself in an esteemed organization where I could polish my skill and expand my technical horizons. where all my skills should be out for betterment of both the company and my self.

## WORK EXPERIENCE

### DAPM AND Co- (Chartered Accountancy Articleship)

2023- Present

- Analysed Draft Financial Statment Including notes
- Conducted Inventory Valuation
- Reconciliation of Debtors, Creditors, bank and Cash.
- Carried out Physical Verification of Fixed Asset and Closing Stock.
- Internal Audit of Major Banking Institutions in India
- Tax Audits and Gst Audits (Bank of Baroda, Kerala Bank, Bank of India)
- Company and LLP Incorporation and other RoC filings
- Drafted Project Report for loan.

## INTERNSHIP

### PRO TRACK - UAE

- Gained Subject knowledge and Experience in Corporate Tax and UAE VAT
- Prepared Financial statements and Book keeping

## EDUCATION

### CA INTERMEDIATE (Both group) | ICAI

2023

### Bachelor of Commerce | AISECT UNIVERSITY

2023

### CA FOUNDATION | ICAI

2021

### FLOREAT INTERNATIONAL SCHOOL | Senior secondary

2018

## SKILLS

- Knowledge of financial reporting, auditing, and taxation principles.
- Proficiency with ratios, proportions and percentages.
- Conversant with MS Office, Tally and Odoo
- Experience in audit processes, risk assessment, and control evaluation.
- Ability to analyze financial statements and data for insights and decision-making.
- Experience working in teams and managing projects effectively.
- Skills in building financial models for forecasting and budgeting
- Proficient in digital marketing and social media handling.

## CERTIFICATIONS

- Underwent IT training and Orientation from ICAI Bengaluru, India
- 70 hours IFRS e-learning training program by GRANT THORNTON
- 40 hour Excel e-learning training program by GRANT THORNTON
- Completed SKCF Course and gained Subject Knowledge in UAE VAT and Corporate Tax by Mr TEACH Coaching Academy, Cochin

## POSITIONS OF RESPONSIBILITY

- Associate Member of SOUTH INDIAN CHARTERED ACCOUNTANT STUDENTS ASSOCIATION.
- Social Media handler of ICAI CALICUT.