

Feby Jacob

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PROFILE SUMMARY

Qualified Chartered Accountant and result-oriented professional with over 7 years of experience working for mid-sized and large companies in Streamlining accounting processes, Assurance, Financial Planning, Risk Management and Taxation, with proven ability to establish and maintain excellent communication and reporting. Friendly and engaging team player and Leader able to inspire the team to perform their best.

KEY COMPETENCIES

Financial Reporting	Due Diligence	Team Leadership
Inter-company Reconciliation	Internal Control	Communication
Risk Advisory	Tax Compliance	MS Office
MIS Reporting	Startup Advisory	Tally, Zoho, QuickBooks, ERP's

WORK EXPERIENCE

Greenikk Sustainable Ventures Private Limited

Finance Lead

Nov 2022 - July 2023

Acting as the financial authority in the organization by playing a fundamental role in creating organizational structures to improve accounting and finance functions.

Buzzworks Business Services Private Limited

Team Lead - Accounts

Jan 2022 - Sep 2022

Senior Accounts Executive

May 2021 - Dec 2021

Supported a Group company based in UAE having 12 entities in the MENA region and India for review of accounting activities ensuring monthly closure for financial reporting. Lead and assisted a 15-member team.

Rangamani & Co., Chartered Accountants

Assistant Audit Manager

Oct 2017 - Dec 2020

Article Assistant

Sep 2014 - Sep 2017

Audit Trainee

June 2014 - Sep 2014

Facilitated Audit assignments including Statutory Audit, Internal Audits, Bank Audits, Tax Audits, IS Audits, and managed a team of 7 members.

PROFESSIONAL EXPERIENCE

- Prepared comprehensive Annual audit reports with proper audit working papers and schedules that detailed the results of the audit and identified potential financial and operational risks.
- Identified severe misstatements during the Internal Audit of one of the largest PSU's based in Kerala due to the transition of the ERP system of the entity which could have resulted in both revenue loss and reputational loss, and was duly communicated to the management for taking corrective actions.
- Compiled general ledger entries on a short schedule and processed financial transactions with 100% accuracy, completing the company's annual audit.

- Drafted standalone and consolidated financial statements of a large MNC having 10+ entities across the globe, performed inter-company reconciliations and forex adjustments.
- Developed and implemented a comprehensive audit plan for one of the largest PSU based in Kerala which has branches across the state that reduced audit time by 30-40%
- Researched complex tax issues of clients and provided strategic advice in accordance with Indian Taxation Laws for developing comprehensive tax-planning strategies that minimized tax liabilities by at least 30%.
- Developed audit policies and procedures and implemented a risk-based audit approach to identify and address the potential areas of financial and operation risks, that improved internal controls ensuring data accuracy and reducing the risk of financial misstatements.
- Prepared weekly and monthly MIS reports by monitoring budgets and forecasted revenue trends, and recommended improvements based on financial risk analysis for decision-making.
- Identified crucial KPIs in Finance and Operations, and presented through interactive dashboard reports to management resulting in improved communication with stakeholders.
- Researched and facilitated software integration to streamline accounting and financial processes. Assisted in transition from current ERP to newly developed sophisticated ERP.
- Collaborated with one of the Big4 Audit firms to ensure the accuracy of Statutory Audits; achieved 100% compliance with relevant laws and regulations.
- Prepared and filed Monthly, Quarterly VAT returns of UAE and KSA with 100% accuracy.

EDUCATION

The Institute of Chartered Accountants of India

CA-Final (May 23')

Indira Gandhi National Open University

Bachelor of Commerce (Major in Accountancy & Finance)

American Institute of Certified Public Accountants

Pursuing US CPA

Jain University

Pursuing Master of Commerce (Professional Accounting & Finance)

AWARDS & RECOGNITIONS

Exemplary Service as Article Assistant

Ranagmani & Co.

Award for Exemplary Services as an Article Assistant during the period 2014-2017

Best Prefect

St. Thomas Central School

Award for the Best Prefect for the Year 2011-12

Held the position of House Captain during the Year 2010-11 & 2011-12