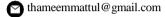
MOHAMMED THAMEEM

SUMMARY

A recent accounting and commerce graduate currently working towards completing the remaining ACCA exams and hence become a chartered accountant. In pursuit of a career in accountancy and future aspirations include business management. Looking for a role within an organization that supports professional and personal development







20-08-2000

Skills

- Accounting and Analytical skill
- Time management
- Written and Verbal Communication skill
- UAE VAT and Regulations
- Corporate Tax
- Investment appraisal techniques
- IT Knowledge
- Highly Trustworthy and ethical

Software Skills

- Microsoft Office
 Word and Advanced Excel
- Tally ERP 9

Certifications

Diploma in Finance & Accounting

Languages

- English
- Malayalam
- Tamil

Experience

Humaid Alkaabi Accounts & Audit- Oct 2023-Mar 2024 (Dubai – UAE)- Audit Associate and ICV executive

- Planning the ICV audit program and requisite registrations guidance for certification process
- * Recommending score improvement plan
- Conducting and reviewing ICV
- Financial Reporting
- Processed daily and monthly journal entries of various client
- Requesting Client data (Information request)
- Organize information documentation and create work paper files

Mubashir & Co Chartered Accountants Sep 2022- Mar 2023 (Payyanur, Kerala-India)- Audit Associate

- Monthly closure of books of account.
- GL Reconciliation and Bank Reconciliation
- Preparation of VAT and GST reports
- Processed AP and AR
- GST Filing-Monthly and Quarterly
- Financial Reporting
- Processed daily and monthly journal entries of various client
- Requesting Client data(Information request)
- Organize information documentation and create work paper files

Education

ACCA Finalist - Association of Chartered Certified Accountant

Bachelor of Commerce - Kannur University 2019-2022