

Safwan Fairoos

Accountant



Personal details

-  Safwan Fairoos
-  msafwan1813@gmail.com
-  +971507728948
-  Al Danah Abu Dhabi
-  July 2, 1998
-  Male
-  Sri Lankan
-  [linkedin.com/in/safwan-fairoos](https://www.linkedin.com/in/safwan-fairoos)

Skills

- Auditing & Bookkeeping
- Expert in Ms Excel
- Proficient in Accounting softwares
- Client Communications
- Quick Learner and Self starter

Languages

- English
- Sinhala
- Tamil

Profile

Finance and Accounting professional with an overall experience of five years in Audit, financial reporting and bookkeeping functions, looking for an exciting and challenging position which will empower me in developing my career and climb up the corporate ladder by being a part of an excellent team

Education

- Bachelors in Business Administration** 11/2020 - 04/2023
Lincoln University
- ACCA; Reading Skills level** 03/2022 - Present
Association of Chartered Certified Accountants
- Diploma in Accounting** 09/2017 - 01/2019
AAT Sri Lanka
- GCE Advance level** 04/2015 - 08/2017
Zahira College, Colombo

Employment

- Assistant Accountant** 02/2022 - 08/2023
Accario Global
 - Performing bookkeeping in Xero / Quickbooks & Preparation of financials for UK Clients using IRIS.
 - Preparation of VAT reconciliations and filing tax returns through Taxcalc.
 - Generating monthly and quarterly income statements, balance sheets and cash flow reports to inform decision-makers.
 - Facilitated month-end and year-end closing process to support accuracy and completeness of financial reports.
 - Preparing year-end financial reports to evaluate the financial performance of companies.
 - Co-ordinate with external auditors and ensure timely submission of documentation and information
 - Performing reconciliations of clients bank accounts to ensure accuracy of cash records
- Senior Associate** 11/2020 - 02/2022
Hayleys PLC
 - Preparing Monthly Management Accounts and Attending VAT and Tax Calculations.
 - Engage with relevant stakeholders to gather information to ensure meaningful reconciliation of GL account
 - Assist in the processing of balance sheets, income statements and other financial statements according to legal and company accounting and financial guidelines
 - Identify and post accounting entries that require reclassification. Post reclassification entries, cost allocations and any other entries in SAP, required as per standard checklist
 - Generated invoices and recorded accounts receivable transactions to facilitate prompt collection of customer payments.
 - Matched invoices to purchase orders for proper documentation and to

Software Skills

- SAP
- Ms Excel
- Xero
- IRIS

facilitate payment.

- Created customer and vendor settlements and reconciled the relevant balances with customer/vendor statements.

Audit Associate

04/2018 - 06/2020

[Deloitte](#)

Deloitte Core Competence includes auditing, financial reporting/IFRSs & financial business analysis, Etc. (Industry Exposure consists of the following Engagements.

Manufacturing, Services & Trading

- Preparation of Financial Statements, Including Consolidation of Financial Statements and Presentation of the corporate governance and notes in the Financials.
- Auditing Financial Statements and Taxation per Sri Lanka Auditing Standards
- Identifying and evaluating the effectiveness of internal controls of the entities Having a sound knowledge of the Audit EMS system (4.5)
- Complete tasks and deliverables to a high quality standard as part of client engagements - working to an agreed plan, budget, and quality
- Sound Knowledge of ERP systems and Accounting Systems Such as SAP, Oracle and other Accounting softwares

References

Mohamed Rikaz

[Deloitte, Colombo](#)

+94 713 571 245, rimohamed@deloitte.com

Amjath Nazeer

[United Development Company, Doha](#)

+974 33 458 034, amjath.careem@udcqatar.com

Declaration

I hereby declare that the above-given particulars are true and accurate to the best of my knowledge.

Safwan Fairoos