



DHANIRAJ SINGH

Chartered Accountant (AIR- 44)

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Experiences

Technical Trainee-Audit	M/s Mehra Goel and Company	May 24 to Sep 24
Article Assistant-Audit	M/s Mehra Goel and Company	Sep 21 to Nov 23
Article Assistant-Taxation	M/s SS Kothari Mehta and Company	Oct 20 to Aug 21

Statutory Audit including Tax Audit and Limited Review

- Conducted statutory audits, tax audits, and limited reviews for a **listed PSU with a turnover exceeding ₹15,000 Crores**, as well as audits for other public and private limited companies. Audited key areas including PPE, deposits, payroll, TDS, accounts receivable, and accounts payable, ensuring compliance and accuracy across financial statements.
- Delivered comprehensive audit service, including verification PPE, GST, Provisions, Fixed Deposits and more for a **PSU payments bank with over 600 branches** across India. Also, reviewed the bank's treasury functions and compliance with RBI guidelines.
- Led the audit team** of 2 articles and handled major responsibility including **audit planning** and coordination of the audit work and scrutiny of full-fledged financial statements & notes to accounts
- Obtained an understanding of operations** and audited the accounts of a Section 8 company (NPO) eligible for receiving CSR contributions, reviewed its Memorandum of Understanding with donor companies, and audited the receipts and expenditures of various CSR projects.
- Vouching and Verification** of sales, purchases & expenses.
- Verification of fixed assets register along with considerations of additions, deletions and calculation of depreciation chart as per **Schedule II** of Companies Act, 2013. Also, carried out verification of Capital Work in Progress (CWIP) and its capitalization.
- Verified compliance** with various regulations including Income Tax, GST, EPF, ESI, etc.
- Drafted audit reports in compliance with Companies Audit Report Orders (**CARO**), **2016 and 2020**.
- Prepared, analyzed, and finalized financial statements** in accordance with **Schedule III** (Divisions I & II) of the Companies Act, 2013 to ensure compliance with accounting standards/IND-AS and other applicable regulations.

Taxation

- Assisted in drafting submissions for an appeal case of a listed client at ITAT level and succeeded to **set aside a disallowance of ₹35 Crores**.
- Calculated taxable income and tax payable, and filed income tax returns (**ITR**) for listed and unlisted companies as well as Individuals for assessment year 2021-22.
- Prepared, analyzed and filed **TDS/TCS returns** of several companies.

Internal Audit

- Obtained **understanding of the business** and its environment.
- Verified whether processes in organization are in compliance with **Standard Operating Procedures (SOPs)**.
- Evaluated internal control and made recommendation to improve it.
- Drafted** Internal Audit Report for second quarter of FY 2022-23.

Others

- Drafted and submitted **applications for empanelment as Special Auditors** with the Income Tax Department, Panchkula.
- Analyzed, Arranged and Complied Tax Audit Reports of 5 Division of a listed PSU and prepared a **Consolidated Tax Audit Report**.
- Perused Management Representation Letter (**MRL**) and corresponded with clients.

Professional and Academic Credetials

Examination	Institute/Board	Year	Percentage	Remarks
CA Final	ICAI	2024	70.17%	All India Rank 44
B. Com.	IGNOU	2024	NA	Result Awaited
CA Intermediate	ICAI	2019	59.38%	First Attempt (5 Papers Exempt)
CA Foundation	ICAI	2018	77%	308/400 Marks (93 in Math's)
XII	NEB	2018	92.75%	3.71 GPA out of 4.00
X	NEB	2016	95%	3.80 GPA out of 4.00

Industries Worked:

Banking and Finance | Chemical Fertilizers | Automobiles | FMCG | Education | Printing Press | Trading | Natural Gas and Petroleum

Personal Information:

Nationality: Nepali | **Date of Birth:** 01-June-2001 | **Languages Spoken** (all Fluent): English, Hindi, Nepali
Hobbies and Interests: Cooking | Travelling and Trekking | Playing Badminton | Watching Movies

Objective

To leverage my expertise in Accounting, Finance, and Auditing to contribute effectively to an organization's success and become a valuable asset to the corporate world.

Technical Skills:

- Proficiency in **Power BI, Advance Microsoft Excel** application as well as other MS Tools.
- Experience with accounting software programs such as **SAP ERP, Tally, Finacle and Oracle Database**.
- Good Typing Speed and AI Tools
- Strong knowledge of accounting principles (**Ind AS and IFRS**)
- Good Knowledge of **VAT & Corporate Tax, UAE**.

Personal Skills:

- Adaptability**, Flexibility and Quick Learning skills
- Strong analytical and **problem-solving** skills with an **eye for details**.
- Strong **communication skills**, both written and verbal.
- Ability to **work independently as well as a part of team**.
- Ability to work under pressure, meet deadline and handle **multiple tasks** simultaneously.

Awards and Achievements

- Secured **All India Rank 44 (AIR 44)** in CA Final Examination in May-2024.
- Awarded with **Certificate of Excellence** by Mehra Goel and Company
- Topped school (**Rank 1**) in Pre-board examination during Higher Secondary School.
- Awarded the **Mahatma Gandhi Scholarship** for outstanding academic performance in Class 10.
- Awarded for being **Most Regular Student** and elected as School Captain via election in Class 10

Certifications

- Completed 2 days Workshop on **Power BI**.
- Completed **Integrated Course on Information Technology and Soft Skills (ICITSS)** conducted by ICAI.