



Mukesh Kumar Sah

Semi-Qualified CA | Finance and Accounting Executive @Yuga Mantrana Pvt. Ltd
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SUMMARY

Auditor, Finance, and Accounting Expert: In-depth knowledge of Accounting Principal and policies, Ind. AS. Conducted Statutory Audits, Internal audits, and Bank audits of Various Companies in India as an Audit Trainee (3 years of Mandatory training). Compliance with Direct Tax and Indirect Tax law (India) applicable to various Persons or Entities. Filing of Income Tax return, Filing of Vat return. Worked as a Business Analyst and Tester of Accounting concepts in a Software Company. A team player and a highly motivated individual willing to learn new technologies and methods related to Business and Financial analysis. Able to adapt to different work cultures and always ready to accept new challenges.

SKILLS

- Financial Accounting and Administration
 - Financial Reporting
 - Statutory Compliance including DT and IDT
 - Bank Reconciliation
 - Bank Audit
 - Excellent analytical skills.
 - Strong knowledge of Ind. AS
 - Proficiency in various Accounting (Tally, Zoho etc.), Banking, and Auditing Software
 - Proficient in use of Microsoft Office and its applications.
 - More than 3 years of experience post qualification (3-year article training under CA firm)
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WORK EXPERIENCE

Yuga Mantrana Pvt. Ltd. , Kathmandu Nepal
Executive-Account Analyst

Dec. 2023 – Feb. 2024

- Maintained book keeping and prepared Financial Statement.
- Reconciled Account receivables and payables, and Bank Reconciliation.
- Ensured various compliance management.
- Assisted in Income tax, VAT return, and its compliances.
- Prepared MIS report as per requirement of Top level management.
- Prepared Annual Budget and quarterly forecast.

Blsage Pvt Ltd, Kathmandu Nepal
Junior Executive- Quality Analyst

Dec. 2021 – Dec 2023

- Assisted in bookkeeping of all accounting transactions.
- Prepared financial statements on time and Audited financial transactions.
- Reconcile accounts payables, receivables, and Bank reconciliation.
- Assessed taxes and filed tax returns.
- Reported on the company's financial health and liquidity.
- Comply with financial policies and regulations.
- Planned and controlled the tests of the software.
- Coordinated test case creation, test execution, and test resources.
- Documented the test execution and communicated with the developers regarding the deviations.

Maa Dakneshwori Jal Udhyog, Saptari, Nepal
General Accountant

May 2019 to Nov. 2021

- Prepared account books, bank reconciliation statements, and payables and receivables statements.
- Administered necessary financial statements like profit-and-loss accounts, trial balances, balance sheets.
- Assessed and filed Vat returns.
- Plan and execute operational audits using risk-based methodology in various client business areas.

ARTICLESHIP

Article Assistant(MP & SHAH CO|DHEERAJ P GUPTA & ASSOCIATES), India Aug. 2015 to April 2019

- Performed detailed analysis of the collected accounting data for various client organizations along with handling Tax audits of various diversified fields.
- Prepared & E-filing of Income tax, TDS and VAT returns of various assesses while writing accounts of individual and partnership concerns and presenting annual information returns to the management.
- Provided recommendations on internal control and process improvement besides maintaining a high standard of precision in all predictions and calculations.
- Conducted Inspection, Statutory, and Internal Audit of the Bank.

EDUCATION

Semi-Qualified CA - (Cleared 2nd Group of CA final – January 2021), ICAI
B.Com with Accountancy and Finance, IGNOU- December 2019

LANGUAGES

- English
- Hindi
- Nepali

HOBBIES

- R&D on new ideas and Learning various business related current affairs on YouTube.
- Playing Cricket and Leading a team.
- Traveling and Learning from new places and new cultures.