



# MOHAMMED NISSAR

## Certified Management Accountant (CMA)

### My Contact

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📍 Dubai, United Arab Emirates

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### Core Competencies & Skills

- Financial Statement Analysis and Reporting
- Budgeting & Forecasting
- Financial Accounting
- Variance Analysis
- Advanced Excel
- Power-BI and Power query
- Microsoft Dynamics , Tally ERP ,Zoho and Quickbooks.
- Microsoft Office
- Management Accounting

### Education Background

- Institute of Management Accountant  
*Certified Management Accountant (CMA)*  
Completed in 2020  
IMA ID: 000010207264
- University of Calicut  
*Bachelor of Business Administration (BBA-Finance)*  
Completed in 2018
- International Indian School , Saudi Arabia  
*High School*  
Completed in 2015

### About Me

Certified Management Accountant with 3 years of experience from Junior to Management level Accounts and Financial Reporting. Worked in Construction, Restaurant and Cafe chain and Production & Manufacturing Industries. Performed Posting Journal Entries to Analysis of Financial Reports. Hands on experience in Tally, QuickBooks, Zoho & Microsoft Dynamics.

### Professional Experience

#### Mood Espresso LLC

Dubai , United Arab Emirates

2022 – Present

Key responsibilities:

- Analyze current and past financial data
- ERP using Microsoft Dynamics.
- Prepare reports on the above information and communicate the insights of these reports to the broader business
- Costing and Financial Analysis (Calculating OPEX).
- Posting Financial transactions from POS to appropriate ledger.
- Data Analysis and insights using Power-BI.
- Reconciliation of Bank and General Ledgers.
- Monthly Variance Analysis from Budget and Actual reports.
- KPI Performance and Analysis.
- Preparing supporting documents for Auditing
- Quarterly VAT Calculation and Filing.

#### YouSMART Communication

Dubai , United Arab Emirates

2021 – 2022

Key responsibilities:

- Creating Estimates to customers
- Entering Invoices
- Preparing Financial Statement & MIS Report monthly.
- Creating Quaterly Budget
- Bank & SOA Reconciliation.
- Handling Pettycash.
- Calculation of Salary and Incentives.
- Quickbooks
- Preparing documents for VAT Filing
- Reconciliation of Bank Statements, PDCs and CDCs.
- Reconciliation of Payment Vouchers and Receipt Vouchers
- Quarterly VAT Filing

## Personal Details

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- Nationality : Indian
- Date of Birth : 25/09/1996
- Marital Status : Single

## Kite Engineers & Developers

*Kerala , India*

*2019 - 2021*

- Performed duties of Accounts Payable including liaison with suppliers to ensure prompt payment of invoices.
- Verified completeness and accuracy of Statement of Accounts of vendors for month-end closing
- Reconciliation of Bank Statements. -Assisted for Filing GST Returns (GSTR1 & 3B).
- Assisted in Annual Return & Year End Accounts.
- Handled Salary & Incentives of Employees.
- Saved Input Tax by Monthly Reconciliation of GSTR 2A.
- Reconciled and rectified old accounts data and performed book keeping operations.
- Found discrepancy in Petty Cash and managed disbursement.
- Performed and found errors in Revised Estimates by using Variance Analysis

## Certificates

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- Certified Management Accountant (CMA)
- Microsoft Excel Crash Course - Corporate Finance Institute
- IMA Data Analytics & Visualization Fundamentals Certificate
- Power-Bi for Business Intelligence - Udemy
- Complete Financial Analyst Course - Udemy