

DIPESH BHATTARAI

ACCA FINALIST

Contact Information:

☎ +971 58 309 1800

[www.linkedin.com/in/dipesh-bhattarai](http://www.linkedin.com/in/dipesh-bhattarai)

✉ [dbhattarai226@gmail.com](mailto:dbhattarai226@gmail.com)

📍 Ras Al Khaimah, UAE

DOB: 03/07/2000

VISA status: Visit visa/tourist visa

### **Profile Summary**

Dynamic and dedicated ACCA finalist with a proven track record of academic excellence, securing top ranks in Nepal for both Audit & Assurance and Strategic Business Reporting exams. Adept in financial accounting, taxation, and audit, with a diverse experience portfolio as an assistant tutor, front desk manager, and audit assistant. Proficient in simplifying complex accounting concepts, providing exceptional guest experiences, and managing financial records efficiently. Skilled in MS Office, ERP systems (Xero and QuickBooks), financial reporting, and team leadership. Committed to leveraging technical expertise and organizational skills to deliver high-quality audit and assurance services.

### **Experience**

#### **Audit Assistant**

UHY Suvod Associates, Sankhamul, Kathmandu

June 2023 – Dec 2023

- Managed a diverse portfolio of clients, including INGOs/NGOs, private companies, and governmental organizations.
- Conducted thorough audits and provided comprehensive assurance services to ensure financial accuracy and compliance.
- Collaborated with senior auditors to identify and mitigate financial risks, enhancing the overall financial health of clients.
- Utilized advanced auditing techniques and software to streamline audit processes and improve efficiency

## **Assistant Tutor**

Seed Financial Academy, Dillibazar, Kathmandu

2020 – 2023

- Taught “Financial Accounting” and “Business and Technology” courses to ACCA students, facilitating a deeper understanding of complex accounting principles.
- Assisted lead lecturer with course delivery, including preparing tutorials, grading assignments, and organizing review sessions.
- Developed customized learning plans and provided personalized support to students, improving their academic performance and exam readiness.
- Contributed to curriculum development, ensuring that course content remained current and relevant to industry.

## **Front Desk Manager**

Wander Thirst Hostels, Kaldhara, Paknajol, Kathmandu standards

2019 – 2021

- Managed guest check-ins and check-outs, reservations, and addressed guest inquiries and concerns promptly and professionally.
- Played a pivotal role in maintaining financial records, handling billing and payment processes, and reconciling accounts.
- Collaborated closely with the finance department to ensure accurate financial reporting and compliance with internal controls.
- Enhanced guest experiences by implementing effective communication and problem-solving strategies, leading to increased customer satisfaction.

## **Education**

### **ACCA (Association of Chartered Certified Accountants)**

Seed Financial Academy, Dillibazar, Kathmandu

2019– Present

- Ranked 3<sup>rd</sup> in Nepal for Audit & Assurance
- Ranked 3<sup>rd</sup> in Nepal for Strategic Business Reporting
- Ranked 1<sup>st</sup> in College for Corporate and Business Law

### **Bachelor of Business Studies**

AIMS International College, Lagankhel, Lalitpur

2021 – Current

## **Higher Secondary Education**

New Horizon College, Drivertole, Butwal

2017 – 2019

GPA: 2.66

## **Secondary Level Education**

Shree Bhagawati Higher Secondary School, Mirmi, Syangja

2015 – 2017

GPA: 3.45

Ranked 2<sup>nd</sup> in District Level Examination with 93.7% score

## **Skills**

- Proficient in MS Office (Excel, Word, PowerPoint)
- Experienced with ERP Systems (Xero & QuickBooks)
- Certified Xero advisor
- Strong financial reporting and analysis skills
- Leadership and team management abilities
- Excellent communication and interpersonal skills
- Strong problem-solving and analytical skills

## **Languages**

English (Fluent)

Hindi (Fluent)

Nepali (Native)

## **References**

Available upon request.