

RAFI ULLAH KHAN

AUDIT & ACCOUNTS PROFESSIONAL



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Passport valid till June 12, 2028

Visa valid till November 21, 2023

Availability : Immediate



ABOUT ME

Forward looking, result oriented and a responsible professional with more than 4 years of diversified experience. You will find me as an organized person who can lead, multi-task, manage, decide and deliver. My communication and presentation skills are excellent. I always look for solutions, co-operation and perfection.



PROFESSIONAL SKILLS

- Timely preparation of general ledgers, trial balance, statement of profit or loss, statement of financial position, cash flows and consolidated financial statements.
- Application of International financial Reporting Standards and International Standards on Auditing.
- Maintaining books of account and daily banks reconciliation.
- Carrying out reconciliation of Receivable and Payables with their respective statements.
- Managing physical inventory taking and valuation in accordance with Accounting standard.
- Ensuring regular submission of Fixed Assets Module and preparing Monthly Depreciation Chart and recorded respectively.
- Analyzing business operations, trends, costs, revenues, financial commitments, and obligations
- Adjustments of Suspense Accounts and Accounting Discrepancies.
- Checking invoices like approval, payment terms and following up of incomplete records.
- Managing the complete planning and management activities for audits, ensuring completion of audits with in time and coordination with external auditors.
- Application of cut off procedures at financial year end.



EXPERIENCE

ASSISTANT MANAGER AUDIT & ASSURANCE | Nov, 2022 – Sep, 2023

A & J MULTI CONSULT

- Managing a team of more than 5 members.
- Dealing with the external audits of different companies of Hong Kong region.
- Worked on audits of over 70+ companies of Hong Kong region of different sectors.
- Worked and supervised the whole process from initial stage of audit planning to the finalization of audit report.
- Reviewing of the financial statements by the reporting framework comprising of IFRS and local laws applicable in Hong Kong.
- Review of Compliance with industry-specific regulations which included newly enacted laws.
- Actively participated in team meetings and submitted reports on time as required.



SHINEWING HAMEED CHAUDHRI & CO. CHARTERED ACCOUNTANTS

Conducted various external, internal, forensic and tax audits of more than 30 clients and prepared the financial statements of single company and group of companies. Major clients are as follows:

Manufacturing industry / Textile Industry

- Nisar Spinning Mills Limited
- Sapphire Finishing Limited
- Sapphire Fibers Limited
- The Lahore Textile and General Mills Limited
- Jamhoor Textile Mills Limited
- Olympia Blended Fiber Mills Limited
- Diamond Fabrics Limited
- Amir Textile Mills Limited
- Kohat Textile Mills Limited
- Babri Cotton Mills Limited
- Saif Textile Mills Limited
- Olympia Blended Fibers Mills Limited
- JDM Textile Mills Limited
- Syntronics Limited
- Atlas Autos
- Atlas Honda

Investment companies

- Fatima Holding Limited
- Saif Holdings Limited

Service industry

- Softech (Private) Limited
- Saif Healthcare Limited
- Saif Holdings Limited
- Net worth Securities
- Al – Haq Securities
- Maan Securities

al and charitable institutions

- Sultan Foundation
- Bali Memorial trust
- Chaudhry Foundation

Education

- International school of Choueifat
- Kotiyan Public Model School

Sugar

- Noon Sugar Mills Limited
- Chashma Sugar Mills Limited
- Premier Sugar Mills Limited
- Frontier Sugar Mills Limited



EDUCATION

CHARTERED ACCOUNTANT – CA FINALIST | PAKISTAN
INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN



CERTIFIED PUBLIC ACCOUNTANT - CPA | PAKISTAN
INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS OF PAKISTAN



ASSOCIATE OF INSTITUTE OF PUBLIC ACCOUNTANTS - AIPA | AUSTRALIA
INSTITUTE OF PUBLIC ACCOUNTANTS



INTERMEDIATE OF INSTITUTE OF FINANCIAL ACCOUNTANTS - IFA | UNITED KINGDOM
INSTITUTE OF FINANCIAL ACCOUNTANTS



CERTIFIED INTERNAL AUDITOR - CIA | PAKISTAN
INSTITUTE OF CERTIFIED INTERNAL AUDITORS OF PAKISTAN





SKILLS

CORE COMPETENCIES

- Audits and financial reporting
- Compliances with IFRS/IAS & ISA
- Compliance of Corporate matters
- Tax accounting and Compliances

TECHNICAL PROFECIANCIES

- MS word and power point;
- Advanced excel;
- QuickBooks;
- WIDI

INTERPERSONAL SKILLS

- Leadership
- Team Management
- Decision Making
- Time Management
- Communication
- Motivation
- Flexibility
- Learning
- Problem Solving



CERTIFICATES

Presentation and Communication Skills Course – PCSC-I
Professional Values, Ethics and Attitudes (PVEA)