

# CA ARJUN THAPA

**Chartered Accountant**

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## PROFILE SUMMARY

Highly enthusiastic and self-motivated Chartered Accountant with 6+ years of professional experience in the areas of Finance, Accounting, Auditing and Taxation.

Competent problem-solver with proven capabilities of working in dynamic teams in a fast paced environment. Keen to support the management and perform financial analysis to mitigate risks.

## PROFESSIONAL QUALIFICATIONS

## ACADEMIC QUALIFICATIONS

Degree	Year of Passing	Degree	Year of Passing
CA Final	May 2016	Higher Secondary	2010
CA IPCC	May 2013	School Level Certificate	2008
CA CPT	June 2011		

## ACCOUNTING SOFTWARE & COMPUTER KNOWLEDGE

Software Name	Working Knowledge
Accounting Software (Tally, MiDas, SwastikERP )	Excellent
MS Office Package (Ms-word, excel, power point, database etc)	Excellent

## PERSONAL INFORMATION

- ◆ Date of Birth : 15- April 1991 ( 02/01/2048 BS)
- ◆ Sex : Male
- ◆ Marital Status : Married
- ◆ Permanent Address : Bharaul-1 Sunsari, Nepal

## PROFESSIONAL SKILLS

- ◆ Excellent communication and listening skills
- ◆ Admiring and dynamic leadership skills
- ◆ Numerical and computer skills
- ◆ An honest, ethical and trustworthy

## ARTICLESHIP TRAINING

Firm Name : VKC & CO  
Articleship Period : October 2012 to October 2015

### Clients Handled

- ◆ BNP Paribas (Kolkata Branch) - Team Member of Concurrent Audit
- ◆ HSBC Bank (Kolkata Branch) - Team Member of Concurrent Audit
- ◆ Standard Chartered Bank (Kolkata Branch) - Team Member of Concurrent Audit

## WORK EXPERIENCE

### **1. Nobel Medical College & Teaching Hospital Pvt Ltd - Biratnagar, Nepal**

Position : Finance Manager  
From : February 2021 to November 2022

#### Companies under the Group

- ◆ Nobel Medical College and Teaching Hospital Pvt. Ltd.
- ◆ Nobel Cancer Hospital Pvt. Ltd.
- ◆ Nobel Hospital Pharmacy Pvt. Ltd.

#### Key Responsibilities

- ◆ Preparing the provisional financial statements and reports monthly and quarterly to keep track of financial performance.
- ◆ Tracking Cash flow, financial planning, analyzing the company's financial strengths, weakness and preparing strategic directions.
- ◆ Managing payroll processing function involving computation of salaries.
- ◆ Preparing internal and statutory audit schedules on quarterly and yearly basis with Auditors.
- ◆ Computing and arranging for timely deposit & filing of Income Tax, and other statutory returns.
- ◆ Dealing with the Banks for all banking function such as loan renewal, disbursement, LC, BG.

### **2. Bidur Associates - Kathmandu, Nepal**

Position : Audit Manager  
From : January 2018 to February 2021

#### Nature of Service

##### **A. Internal Audit & Financial Consultant**

###### Major Clients handled

- Bhugarbha Cement Udhyog Pvt. Ltd. – Team Leader
- Mahashakti Cement Pvt. Ltd. – Team leader
- Kantipur City College – Team Member

##### **B. Statutory Audit**

###### Major Clients handled

- Herbs Processing and Production Co. Ltd – Team Member
- Simrik Airlines Pvt. Ltd. – Team Leader

##### **C. Audit Engagement in assignment basis for Dev Associates, Baker Tilly Nepal**

### **3. JKB & Associates Kathmandu, Nepal**

Position : Audit Manager (December 2016 to December 2017)  
Position : Audit Associate (June 2016 to December 2016)

#### Major Clients Handled

- ◆ NIDC Development Bank Ltd. – Team Member of Internal Audit
- ◆ Indreni Foodland Pvt. Ltd. - Team Member of Internal Audit
- ◆ Kathmandu Engineering College - Team Member of Management Consultant