



Mohammed Hashim Nihal PN

Accountant

An experienced Accountant with 4 years of experience seeking a challenging career to fully utilize my knowledge and skills, while making a significant contribution to the success of the company, as well as my professional growth.

Experience

2021 - 2023

Medora Hotel

Accountant

- Engaged in preparation and maintaining accurate financial records, including journal entries, general ledger accounts.
- Handled analysis of financial statements, including balance sheets and income statements.
- Active monitoring of accounts payable and accounts receivable.
- Engaged in the verification of ledger balances, purchases, sales, and other records of the organization.
- Actively maintained bank reconciliation statement.
- Preparation and filing of GST returns.
- Managing the day-to-day operations of the accounts departments.
- Assisted in financial audits.

2019- 2021

UD Associates

Accountant

- Record and maintain all the entries of day-to-day business transactions like Sales, Purchase, Payment, Receipts, etc.
- Analyzed financial statements including balance sheet and income statements.
- Engaged in preparation and filing of GST returns and Income tax returns. Vouching and verification of invoices.
- Handling bank reconciliation.
- Engaged in reconciliation of accounts payable and receivable.
- Record all expenses and review those expenses & keep track of expenses every month.
- Managing all accounting operations based on accounting principles. (i.e., accounting entries, ledgers)

Personal Details

Date of birth	13/11/1995
Phone	+971 545605009
Email	nihalhashim607@gmail.com
Address	Dubai
Nationality	Indian
Visa status	Visit Visa

Certifications

- Diploma in Indian & Foreign Accounting.
- Tally ACE.
- Advanced Microsoft Excel.

Expertise

- Tally ERP
- MS Excel
- MS Word
- Peach Tree
- Quick Book

LANGUAGES

- English
- Hindi
- Tamil

Education

Bachelor Of Commerce

University of Calicut

2015- 2018

Higher Secondary Education

MM Higher Secondary School

2012- 2014