

UMAR FAROOQ

CERTIFIED IN ACCOUNTING AND
FINANCE (CA INTER) – ICAP

ACCA (7 Papers passed)



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G 8/1, Islamabad, Pakistan 📍

SKILLS

Accounting & Bookkeeping

IAS/IFRS/ISAs

QuickBooks

Excel/MS Office

Financial Statements

Reconciliations

Communication Skills

Presentation Skills

QUALIFICATION

Certificate in Accounting and Finance (CAF) Qualified – CA Inter

Institute of Chartered Accountants of Pakistan (ICAP)

13 Papers Passed - 2023

Islamabad, Pakistan

Courses

- Audit & Assurance
- IFRS, IAS, ISAs
- Business and Taxation Laws
- Business Communication
- Cost & Management Accounting Financial
- Reporting

Association of Chartered Certified Accountants (ACCA) - Partly Qualified

7 Papers Exempted - 2023

Islamabad, Pakistan

Courses

- Auditing
- IFRS, IAS, ISAs
- Corporate & Business Law
- Performance Management
- Business and Technology
- Financial Accounting

HSSC- ICS

2014

Rawalpindi, Pakistan

Courses

- Mathematics
- Computer Science
- Physics

SSC- Computer Science

2012

Rawalpindi, Pakistan

Courses

- Mathematics
- Computer Science
- Physics

EXPERIENCE & PROJECTS

- **ACCOUNTING ONLINE BOOKKEEPING (QUICKBOOKS)**

Adrenagy Fitness Center Abu Dhabi Emirate, United Arab Emirates.
February 2021– April 2021

- **ADMIN AND LOGISTICS ADMINISTRATOR & PRODUCT LISTING OPTIMIZATION FOR AN E-COMMERCE SITE. (THE SURPRISE EXPRESS)**
since 2020

- **WORKED AS ORGANIZER FOR THE NEWS EDUCATION EXPO 2018 ORGANIZED BY JANG MEDIA GROUP.**

- **ONLINE TUTOR OF A STUDENT OF ASPIRE SCHOOL, MICHIGAN, USA**

April 2019–September 2022,

- **WORKED AS AMAZON LEGAL EXPERT & INTELLECTUAL PROPERTY EXPERT ON FIVERR.**

November 2021– Till date,

IT SKILLS

- QuickBooks,
- MS Excel, Word, PowerPoint
- Video Editing

TRAININGS

Presentation and Communication Skills Course (PCSC-1) of Institute of Chartered Accountants of Pakistan.
Virtual Assistant (for Amazon) - Punjab Board of Technical Education (2021)

LANGUAGES

ENGLISH

Full Professional Proficiency

URDU

Native or Bilingual Proficiency

HINDI

Full Professional Proficiency

KOREAN

Basic

PERSONAL INFORMATION

Nationality: Pakistani
Marital Status: Single
Driving license: Yes (Pakistan)