



Pratik R Mundada

CMA, CA(Finalist),B.com

My Contact

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📍 ND Tower, Khandoba Chowk,
AKurdi, pune 411035

Hard Skill

- Financial Analysis and reporting
- Good working knowledge of tally
- Financial accounting
- Well versed with MS office
- Good knowledge of accounting, taxation, audit

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education Background

- Institute of Cost and management accountant india (ICMAI)
Completed in 2021
- Institute of Chartered Accountant of India (ICAI)
CA Finalist
Going On.
- Savitri Bai Phule
B.com
Completed

Career Objective

To work responsibly in the best interest of the organisation that will enable me to capitalise my potential to the greatest extent and to seek a challenging position where I can utilise my skill sets as well as enhance my knowledge, skills and abilities to the fullest.

Professional Experience

Article assistant (Direct and Indirect Tax) at Vinod s Toshniwal, Chartered Accountant(JM Road, Pune) March, 2017 to February 2018.

Key responsibilities:

- Accounting of various companies, Bussiness, individual
- filling of TDS Return and payment of TDS
- Filling of Income tax return, GST Return, VAT Return
- Conducted Various Audit

Article Assistant (Direct and Indirect Tax) at Laddha and Jain Chartered Accountant (Swargate, pune) from March 2018 to March 2020.

- Accounting of various companies, Bussiness, individual
- filling of TDS Return and payment of TDS
- Filling of Income tax return, GST Return, VAT Return
- Conducted Various Audit

Assistant Manager – At Grow Dynamics

June 2022– Present

Worked for a USA Tax Firm (Filling of Tax return)

- **Worked for Seychelles Firm**
- worked on various compliance work
- compliance report, website review, AML Manual review, CRM Audit, Directors Application, Preparation of Audit reports.
- Preparation of audit report and presentation of audit report with management, Income tax return, GST Return, GST Audit, Statutory Audit

Achievements

- 2018–2020 Manage All client related work alone along with completed work within time and also completed work from team (Team Management)
- 2022–Countinue Managing more than 5 client whose turnover is more than RS.300 Crore