



Francesca Roshelle

US CMA CANDIDATE

As an experienced accounting and audit associate, I am highly skilled in financial analysis, auditing procedures, and taxation. With a strong attention to detail and analytical thinking, I am dedicated to providing exceptional service to clients and contributing to the success of my employer. I possess excellent communication and interpersonal skills, and I am committed to working collaboratively with colleagues and clients to achieve shared goals.

Contact

Phone

+971 585 645 683

Email

francescamamhot@gmail.com

Address

Najda, Abu Dhabi
United Arab Emirates

Education

2020

BS Accountancy
Mindanao State University - Iligan
Institute of Technology
Philippines

Expertise

- Auditing and Assurance Services
- Cost Management
- Forecasting and Budgeting
- Tax Compliance
- Financial Statement Analysis

Skills

- Microsoft Office (Excel and Powerpoint)
- Technical Proficiency
- Attention to Detail
- Analytical Thinking
- Time Management

Experience

2021 - PRESENT

Bayswater Financials | Abu Dhabi

Accounting and Audit Associate

As an Associate Accountant and Auditor, I have worked with numerous SME's from various industries from Healthcare, Food and Beverage and Education Sector. My responsibilities include monthly accounting processes such as data collection, bookkeeping, reconciliation, and financial reporting in accordance with proper accounting standards and UAE laws. Additionally, I have designed, implemented, and maintained proper inventory management systems, improving product profitability through proper cost recognition, and recommended day-to-day accounting and administrative processes for SME's while following proper internal controls. I have also gained experience in VAT Registration, Deregistration, and VAT Return Filing, and handled overall audit processes for Medical Centers.

2021

Deloitte Touche Tohmatsu Limited | Abu Dhabi

Audit and Assurance Staff

As an Audit Assistant, I assisted the engagement team throughout the audit process by gathering information, identifying risks, conducting testing procedures, and preparing audited financial statements that complied with accounting standards and regulations.

2020 - 2021

Ambulnz - Philippine Support Group | United States of America

Virtual Consultant

As a virtual assistant, I have extensive experience in performing administrative tasks such as auditing, invoicing, and assisting in the preparation of expense reports. I am committed to providing exceptional service to my clients and ensuring that all tasks are completed accurately, efficiently,

2019

Seda Hotels - Centrio, Ayala Corporation | Philippines

Intern - Finance

fully involved in the daily operations of various financial roles, including Accounts Receivable Officer, Accounts Payable Officer, General Cashier, Income Auditor, Cost Controller, and Purchasing Officer

Reference

Shehbaz Basheer

Senior Associate | Bayswater Financials

Phone: +971 503 960 211

Email: shehbaz06@gmail.com

Mustafa Mukhtiar

Audit Manager | Deloitte Abu Dhabi

Phone: +971 544 017 695

Email: mmukhtiar@deloitte.com



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Organizational Background

- 2019 - 2020**
College of Business Administration and Accountancy - MSU IIT
Student Council College Governor
- 2019 - 2020**
Swimming Team Varsity | MSU - IIT
Swimming Team Captain
- 2018 - 2019**
College of Business Administration and Accountancy - MSU IIT
Student Council College Office
- 2018 - 2019**
Regional Junior Philippine Institute of Accountants
Non-Academics Officer
- 2017 - 2018**
Junior Philippine Institute of Accountants
Vice President for Internal Affairs
- 2016 - 2017**
Junior Philippine Institute of Accountants
Year Level Finance Officer

Awards and Recognitions

- 2015 - 2018**
College of Business Administration and Accountancy - MSU IIT
Dean's Lister Award - Outstanding Academic Awardee
- 2015**
MSU IIT
Cadetship Advancement Leadership Awardee
- 2015**
MSU IIT
Leadership Awardee - Math