

Ahmed Mahmoud

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Summary

professional accountant with three years of experience in the United Arab Emirates, specialized in financial accounting and financial reporting. Possesses strong skills in processing bank transactions, submitting tax declarations, and monitoring daily reports. Has high proficiency in using accounting software to prepare daily journal entries and audit balances. Experienced in representing the company in government transactions and interacting with local authorities. Strives for excellence and accuracy in every task undertaken.

Work Experience

• innovators Engineering Consultancy

09-2023 / Actual

Processing bank transactions for payments, submitting tax declarations, Monitoring and referencing daily reports, providing daily, weekly, and monthly financial status reports for the organization, Tracking and preparing documents on a daily basis, acting as a representative for the company to complete all government transactions and Utilizing accounting software to prepare daily journal entries, audit balances, and income Statements.

• High Professional Car Wash

2022 – 2023

Account management, Preparing and supervising the company's profit reports. Consider, review and verify costs, expenses and revenues, Planning and directing the efforts of employees in the financial department of the company, Overseeing the overall operations and activities of the company's finance department, Post and process journal entries to ensure all business transactions a recorded. , Update accounts receivable, payable, expenses, issue invoices, perform reconciliations and reviewing of, payroll records etc. as assigned, Assist in the processing of balance sheets, income statements and other financial statements according to legal and company accounting and financial guidelines.

• Al Eshara CO. Trading

2021 – 2022

Complete general ledger with payroll entries., Process company-specific documents such as invoices and payment verifications., administrative tasks, including filing, preparing reports, labelling fixed assets, etc. and preparing the necessary reports, lists, financial tables and accounting books on a regular basis.

Education

Bachelor's degree in Financial Accounting from Damietta University in Egypt. 2016 - 2020

Skills

- Accuracy and Excellence
- Financial Planning
- Tax Analysis
- Economic Feasibility Analysis
- Financial Forecasting
- Financial Guidance
- Debt and Credit Management
- Cost Analysis
- Flexibility and Adaptability
- Leadership and Guidance
- Creativity and Innovative Solutions
- Verification and Review
- Financial Data Analysis
- Communication Skills
- Corporate Social Responsibility
- Performance Analysis
- Research and Development
- Economic Analysis
- Internal Audit
- Excellence in Customer Service
- Collaboration and Teamwork
- Technology Interaction
- Financial Risk Management
- Time Management and Organization

Certifications

- Tax accounting.
- Accounting for import and export.
- Professional financial accountant Diploma.
- Excel accounting.
- Accounting for construction.
- Zoho Corp -Quick Books.
- Personal skills.
- Quick Books Diploma.

Language

- Arabic: native
- English: fluent

Last updated: May 16, 2024