

# Rabeeh Abdulla

## Chartered Accountant



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### PROFILE

A qualified Chartered Accountant with invaluable experience in Auditing, Taxation, Financial Reporting, Accounting activities and intends to contribute towards the growth of a professionally managed organization, with a proficiency that offers responsibility, challenges, satisfaction and scope for personal development.

### WORK HISTORY

**Maxwell Manufactures**  
Senior Accountant

**December 2022-October 2023**  
Kerala, India

- Prepared accurate and timely financial statements in compliance with accounting principles.
- Collaborated with external auditors to facilitate the annual audit process.
- Ensured the accuracy and completeness of financial transactions.
- Prepared Bank Reconciliations and ledger accounts(Account Payable, Accounts Receivable)

**SNSP & Associates**  
Articled Assistant

**January 2019-January 2022**  
Kerala, India

- Handled Statutory Audits and Tax Audits of various entities in the manufacturing industry and trading business.
- Finalization of books of accounts and preparation of financial statements for various entities.
- Provided tax consultation and legal advice to various clients regarding their business.
- Performed GST registration, return, and cancellation.
- Drafting of deeds and documents relating to different legal documents.
- Preparation of Provisional and Projected Financial Statements for various clients.
- Reviewed Bank Reconciliations and ledgers accounts(Accounts Payable, Accounts Receivable)
- Preparation and analysis of Cash flow Statements.
- Mentored and trained junior team members, contributing to their professional growth and development.

### EDUCATION

**Chartered Accountant**  
Institute of Chartered Accountants of India

**May 2023**

**Bachelor of Commerce**  
University of Madras

**December 2018**

### EXPERTISE

Tally Erp.9	Basic Understanding of VAT
Winman CA ERP	Good understanding of IFRS
	Corporate Tax and Income Tax

### SKILLS

Ms Excel	Interpersonal
Leadership	Adaptable
	Time Management

### CERTIFICATIONS

- Advanced Information Technology Training conducted by ICAI
- General Management and Communication Skills (GMCS) conducted by ICAI