

SAFAA ABUOBAID

ACCOUNTANT, AUDITOR, TAX ACCOUNTANT, ACCOUNTING CLERK

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PROFILE

Motivated accounting graduate with a strong background in auditing, financial accounting, tax, and financial reporting. Experienced in analyzing financial statements, and ensuring compliance with regulations. Determinate to contribute to organizational success through analytical, collaborating, and decision-making skills.

EDUCATION

BS Business Administration Majoring in Accounting

2020 - 2024

American University of Ras Al-Khaimah, UAE

CGPA, 3.71/4

WORK EXPERIENCE

Audit Trainee

May 2024 - July 2024

Tala Abu Ghazaleh, RAK

- Gained a keen understanding of financial regulations and auditing standards (IFRS)
- Prepared and reviewed financial statements and audit reports.
- Verified the reconciliation and accuracy of financial statements and disclosures in financial reports.
- Assisted in conducting audits for various clients, ensuring compliance with financial regulations and auditing standards (IFRS).
- Prepared and reviewed financial statements and audit reports, ensuring accuracy and consistency in both Arabic and English, which improved stakeholder communication and reduced errors.

Student Assistant

September 2022 – May 2024

American University of Ras Al Khaimah, RAK

- Entered data accurately, reconciled financial discrepancies, and kept up-to-date financial records in collaboration with the accounting and finance team.
- Successfully reduced the salary processing time, which Improved overall satisfaction among employees due to quicker salary distribution, from 6 months to 1 month long.
- Analyzed and reported on student assistants' performance, identifying areas for improvement, and providing insights to enhance efficiency and academic success.
- Prepared instructional materials, graded assignments, and eased classroom discussions to enhance the learning experience for professors (Accounting, finance, Islamic culture, United Arab Emirates studies, and Sustainability courses).
- Tutored students in accounting and finance, improving their academic performance and deepening their understanding of complex concepts.

Student Life Assistant

October 2023 – April 2024

American University of Ras Al Khaimah, RAK

- Performed administrative and written tasks such as typing, and data entry.
- Ensured Safety and Security at the Ladies' Gym

- Helped in organizing and executing various student life events, including National Day, Orientation Day, Graduation Day, and Student Life Rewards.

Accountant

October 2019-August 2020

Elite Style shoes shop, RAK

- Directed troubleshooting initiatives for the point-of-sale system, resolving 95% of technical issues within 30 minutes, ensuring seamless transactions, and boosting customer satisfaction by 20%.
 - Managed the point-of-sale system, ensuring correct sales tracking, inventory management, and the smooth execution of daily financial transactions.
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PUBLICATION

- ***AI The Work: Making Dreams Reality with AI: Easy Steps to Help Your Small Business Soar***
Co-authored with Dr. A.I. Holmes
Published on Amazon Kindle (September 2024)
<https://www.amazon.ca/dp/B0DGC8XLZW>
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HONOR

- **Beta Gamma Sigma Membership (March 2024)(The International Business Honor Society Recognizing Academic Excellence and Leadership Among Top Business Students Worldwide.)**
 - **Dean's List in all semesters (Academic recognition and award for achieving a high GPA of more than 3.6)**
 - **President's List in Spring 2023 (Academic recognition and award for achieving a high GPA of more than 3.9)**
 - **IELTS, Grade 6.5, (August,2020)**
 - **EMSAT, Grade 1475, (March 2018)**
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OTHERS

- **Driving License.**
 - **Languages:** Arabic (native language), and English (Fluent).
 - **Computer Skills:** Microsoft Office (Word, PowerPoint, Excel, Publisher), Khwarizmi (Hawseb)
 - **Soft Skills:** Learning, Reporting, Problem Solving, Time management, Decision Making, Detail oriented, and Communication.
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REFERENCES:

- Dr. Bryn Holmes, drbrynholmes@gmail.com
- Mr. Yahya Aniss Merdan, ymerdan@tagi.com
- Haileslasie Gebremariam, h.gebremariam@aurak.ac.ae