



# FATHIMATH SANA IM

## ACCA AFFILIATE

### WORK EXPERIENCE

#### Accountant

Mu'sisah mizna maghedh nazal anzi lilmuqavalath  
-Saudi Arabia, 2023

- Completed daily cash functions like account tracking, payroll and wage allocations, budgeting, donating and all types of cash and banking reconciliations.
- Reconciled month-end totals for timely and accurate reporting of financial information.
- Monitored and recorded business expenses, ensuring proper classification and documentation for accurate financial reporting.
- Utilized accounting software Quickbooks to streamline financial processes, improving efficiency and accuracy of financial data management.

#### Audit Intern

KPMG (Virtual case programme), 2022

- Risk Assessment and Audit Risk Assertions.
- Create an Audit Lead Sheet and Perform a Preliminary Analytical Review.
- Assess Impairment of Assets for Sports Retailers United.
- Prepare a Management Letter for the Board of Directors of Miners United.

### EDUCATION

2020-2023

#### ACCA

13 papers completed.

2019-2022

#### Calicut University

Bachelor of commerce.

2017-2019

#### Higher Secondary

Computer Science.

### ABOUT

To leverage my ACCA affiliation and comprehensive financial expertise to contribute effectively to a dynamic organization, applying sound accounting principles and strategic financial management for sustainable business growth.

DOB: 22 May 2001

Nationality: Indian

+971 568004107

Fathimathsanaim@gmail.com

Qsais, Dubai

### LANGUAGE

- English
- Hindi
- Malayalam
- Arabic (Basic)

### CERTIFICATE

- SAP experience certificate.
- PowerBI certificate from PwC Switzerland.
- Arabic Typing from Ace Academy.
- ASAP certificate from British Council.

### EXPERTISE

- Microsoft Excel, MS word, PowerPoint.
- Financial reporting and analysis.
- Quickbooks.
- Communication and Time management.