

Dear Recruiter,

I am writing to express my interest in working for your company in Finance, Audit & Compliance positions. With over 25 years of experience in auditing and finance, I am confident in my ability to contribute effectively to your company.

I am writing to express my interest in working for your company in Finance, Audit & Compliance positions. With over 25 years of experience in auditing and finance, I am confident in my ability to contribute effectively to your company.

I have successfully passed the CPA exam and am a Certified Forensic Accountant, which has equipped me with the analytical skills and ethical standards necessary for maintaining financial integrity. Additionally, I hold a postgraduate degree in Islamic Finance and Insurance, further diversifying my expertise in various financial disciplines.

Throughout my career, I have held significant professional positions, including being an Approved Head of Compliance by the Securities and Commodities Authority (SCA), an Approved Operations Manager by the SCA, and Head of Finance. These roles have honed my leadership skills and provided me with a comprehensive understanding of regulations and compliance requirements in the financial sector.

My extensive background also encompasses brokerage, banking, and investment experience. This diverse skill set enables me to navigate different financial environments and provide strategic insights to optimize performance and compliance.

I am particularly drawn to the Finance, Audit & Compliance positions, because I believe my qualifications align well with the demands of this position, and I am eager to contribute to your company's success.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and certifications can be of value. For more info about me, kindly visit my profile on LinkedIn (<https://www.linkedin.com/in/maher-ghneim-0a3993325>)

Sincerely,

Maher Ghneim

97150 3460423

accountant1974@icloud.com

MAHER GHNEIM



accountant1974@icloud.com



+971503460423



Abu Dhabi, U.A.E



13-March-1974



Jordanian



Yes

EDUCATION

Pass the Certified Public Accountant Exam
(CPA, California) June, 2019

Certified Professional Forensic Accountant, Auditing and Accounting
The Institute of Certified Forensic Accountants, State of Delaware, U.S.A
March 2013

Post Graduate Diploma, Islamic Finance and Insurance
Institute of Islamic Banking and Insurance, London United Kingdom
September 2012

PROFESSIONAL SUMMARY

Dynamic Internal Auditor with over a decade of experience in risk assessment, compliance, and strategic financial management. Proven track record in enhancing operational efficiency and effectiveness through robust internal controls and detailed audits. Proficient in collaborating with stakeholders to achieve audit objectives and implementing innovative data management solutions.

SKILLS

- Risk Assessments
- Financial planning
- Internal audit execution
- SOX compliance
- Fraud investigations
- Joint compliance reviews
- Risk Management
- IIA standards
- Budget control
- Payroll
- Tax return filing
- Budget forecasting expertise
- Tax accounting specialization
- Cash Flow analysis
- Compliance testing knowledge
- Account reconciliation expert
- ERP (Enterprise Resource Planning) software

WORK HISTORY

May 2010 -Current

Central Bank of UAE - Internal auditor, Abu Dhabi, U.A.E

- Develop an annual Internal Audit Plan based on key risks and strategies.
- Managed and Improved the Coordination process of the requests of the UAE Accountability Authority and answer their queries.
- Implementation of controls through testing and interacting with relevant company staff in various departments of the Central Bank (Currency Managements, Reserves and Monetary Operations Human Resources, Admin, Finance etc. and conducting comprehensive audits of various departments and processes to assess compliance with regulations and internal policies.
- Analyze financial data, identify risks.
- Improve the process of communicating the audit findings and provide valuable insights to senior management.
- Improve the corrective actions process to enhance operational efficiency and internal controls.

Bachelor of Accounting, Accounting and Finance
Applied Science University, Shafa Badran,
Amman, Jordan
July 1997

LANGUAGES

Arabic Native
English C2
Proficient

May 2009 • May 2010 Approved by SCA
Al Theqa Financial Services - Operations manager, Abu Dhabi, U.A.E

- Supervised and Managed daily operations, acting as point of contact for any queries or obstacles.
- Managed and maintained smooth-running business operations by delegating priorities to staff abilities.
- Led and coached team leaders to meet performance targets and deliver operational excellence.

September 2007 - May 2009 Approved by SCA
Macro Global Financial Services - Compliance officer, Abu Dhabi, U.A.E

- Managed, Improved and Maintained accurate and detailed compliance records.
- Improved the Responses to compliance-related queries, keeping up to date with changes to regulations.
- Improved the reporting methodology on compliance performance to senior management and regulators.

Jan 2006 - Aug 2007
Jordan Engineers Association - Investment Accountant, Amman, Jordan

Aug 2003 - Jan 2006
Imcan for Financial Services, Chief Accountant, Amman, Jordan

Feb 2002 - Mar 2003
Tantash Information System Group, Head Accountant, Amman, Jordan

Dec 1999 - Dec 2001
The Church of Jesus Christ of Latter-Day Saints, Freelancer, Charity Accountant, UK, West Midlands.

Aug 1997 - Jan 1999
Advanced Industrial Advertising Co., Accountant, Amman, Jordan

ACCOMPLISHMENTS

- Documented and resolved 108 issues, contributing to their closure.
- Efficiency improvements: Led initiatives that reduced audit cycle times by (50%) through the implementation of streamlined processes and innovative practices.
- Developed comprehensive risk assessment frameworks, ensuring zero compliance violations during audits and strengthening internal controls.
- Data-Driven Decision Making: Utilized advanced data analytics to enhance audit accuracy and provide actionable insights, aiding stakeholders in strategic decision-making.
- Effective Communication Skills: Recognized for presenting complex audit findings clearly to senior management, driving informed strategic changes.

References and Certificates are available upon request.