

# CA MAHITA CHOWDARY

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📍 Abu Dhabi, U.A.E

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## Professional summary

Chartered Accountant with 5 years' experience (includes 3.5 years of Internship Experience & 1.5 year post qualification Experience) in financial reporting, Statutory Audit, Internal Audit, Budgeting & Forecasting, IFC Audit and taxation related works. Adapt at working collaboratively within a fast-paced and detail-oriented environment to facilitate workflow. Currently seeking a dynamic role in an organization that values both career progression and professional development.

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## Work history

### **Assistant manager -Dindukurthy and Associates**

(May-23 to Current)

Hyderabad, India

- Evaluated the adequacy of internal control systems by regularly updating audit programs and questionnaires, contributing to the enhancement of operational efficiency and risk mitigation strategies for Med plus health services limited.
- **Agencies Specialised Management** - Prepared and meticulously reviewed audit reports, engaging in thorough discussions with audit partners and clients to address findings, provide insights, and offer actionable recommendations.
- Creation of standard operating procedures (**SOPs**) to enhance operational efficiency and effectiveness.
- Worked as project manager for the international's clients, Budgeting & Forecasting and R2R role.
- Oversaw the planning, execution, and completion of due diligence projects, ensuring adherence to timelines and quality standards.
- Good Command on Oracle (**NetSuite and Openair**)
- Conducted an in-depth assessment of essential business parameters, consolidating forecasts, budgets, and analyzing revenue, expenses, capital expenditures, and related aspects.

### **Article Assistant - MGR and Co, Chartered Accountant**

(March 2019 - April 2021)

Hyderabad, India

- Handled the Statutory audits across the industries includes construction company, Non-Profit organization, Banking Etc.
- Assisted in C&AG Audit of any insurance company.
- Engaged in the strategic planning and execution phases of external & internal audit engagements, actively contributing to the assessment of financial statements' accuracy and completeness through meticulous substantive testing and analytical procedures.
- Handled Stock Audits across the industries includes Pharmaceutical, Automobile, Textile, Construction etc.
- Prepared the CMA data and projections across the companies.
- Preparation & presentation of reports for senior management.

## Article Assistant - ANIL KUMAR and GADDAM

(May-2021 – May-2022)

Hyderabad, India

- Analysis of Accounting Standards from the point of view of the organization.
- Engaged in filing monthly and Quarterly GST Returns.
- Preparation and presentation of CMA data/Projections for the companies.
- Preparation of submission for the assessment of companies, firms, and proprietorship businesses etc.
- Handled 20+ Tax Audits of Various Corporate and Non-Corporate Entities with turnover ranging from 1 crore to 100 Crores.
- Supporting tax compliance efforts by aiding in tax calculations, completing tax return filings, and promptly addressing tax-related inquiries
- Incorporated 4 Companies from different industries.
- Assisted clients in the compliance of various provisions of Companies Act

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## Professional Qualification

Year	Institute	Qualification	Percentage
2022	The Institute of Chartered Accountants of India	CA-Final	51%
2020	Osmania University	B.com	79%
2019	The Institute of Chartered Accountants of India	CA-Inter	60.50%
2017	The Institute of Chartered Accountants of India	CA-CPT	65.5%
2017	Tapasya Junior College	Intermediate	85%
2015	NR High School	Matriculation	83%

## Skills

- Ability to Plan, Organize and Prioritize Work.
- Adaptability
- Leadership & Innovative
- Good Communication: Both Oral and Written
- Time management
- Tally, Microsoft office, Oracle NetSuite

## Audit Summary

- **Fixed Asset Audit:** verified the existence, valuation accuracy, and ownership of fixed assets, ensuring compliance with accounting standards and internal control procedures, while also safeguarding against misstatement, loss, or misuse.
- **Compliance Audit:** Ensured Organization adherence to legal, regulatory, and internal policy requirements, identifying areas of non-compliance and recommending remedial actions to mitigate risks.
- **Stock Audit:** verify the accuracy and existence of physical inventory, ensuring alignment with recorded inventory levels.
- **Statutory Audit:** Conducting a statutory audit to provide stakeholders with assurance on the accuracy, completeness, and compliance of financial statements with applicable accounting standards and regulatory requirements

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## **Accomplishments**

- Completed advanced IIT examination conducted by ICAI.

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## **Personal Details**

**Date of Birth:** 01/03/1999

**Nationality:** Indian

**Marital Status:** Single

**Driving license:** Indian Issued

**Languages:** English, Hindi, Telugu, Kannada

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## **Declaration**

I solemnly declare that information in the resume is true to best of my knowledge and belief; I take full responsibility that details shared in resume are correct and inclusive.