



## GOUTHAM KRISHNA

ACCA FINALIST, B.COM  
SEEKING A POSITION IN TAX, AUDIT &  
ACCOUNTS & IMMEDIATE JOINING  
AVAILABLE

### Details

Dubai, UAE - 25314  
Visa Status: Visting Visa  
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### Education

Association of Chartered Certified  
Accountant ACCA Finalist

Bachelor of Commerce - Finance  
St.Thomas College, Thrissur  
2012 - 2015

### Languages

- Malayalam  
*Native*
- English  
*Conversational*
- Hindi  
*Conversational*

### Software Proficiency

- Tally Prime
- MS word
- PowerPoint
- Xero

### Profile

Detail-oriented Accounting professional with over 2 years of experience in tax preparation, compliance, and planning for individual and corporate clients. Proficient in navigating complex tax regulations and leveraging tax software to ensure accurate filings. Strong analytical skills with a proven track record in identifying tax-saving opportunities and minimizing liabilities. Excellent communication abilities for effectively collaborating with clients and team members. Committed to maintaining up-to-date knowledge of tax laws and regulations to provide clients with the highest level of service.

### Experience

**TAX ASSOCIATE – Befree Business Resourcing LLP, Kochi, India**  
08/2022 - 12/2023

- Prepared detailed tax returns for accurate filing.
- Improved client satisfaction by providing prompt responses to queries.
- Assisted senior associates with the preparation of VAT returns.
- Maintained and improved company bookkeeping processes.
- Managed end-to-end bookkeeping for varied portfolios, including sole traders, limited companies and SMEs.
- Optimised strategies for capital gains and income taxes, reducing liabilities.
- Submitted timely reports to HMRC, maintaining perfect record of punctuality.
- Used spreadsheet software to compile and analyse financial data Implemented timely prepayments and accruals, maintaining efficient payroll activity.
- Maintaining clients Books of Accounts which includes processing of invoices, Bank reconciliation and maintaining Fixed Asset Register.
- Developed accurate cash flow forecasts and budgets, enabling proactive financial planning and informed decision-making.

**CLIENT SERVICE CONTRACTOR – EY, Banglore, India**  
12/2021 - 02/2022

- Coordinated with other departments, ensured smooth auditing process.
- Reviewed accounting systems and procedures for improvements in efficiency.
- Assisted in auditing tasks, improved financial accuracy.
- Provided support for year-end audits, increased process smoothness.
- Collaborated with senior auditors to gain industry knowledge.
- Analysed financial statements for accurate reporting and future planning.
- Attended training sessions for professional development and skill enhancement.
- Ensured timely completion of tasks, facilitated operational efficiency

**ACCOUNT ASSISTANT – Accounting Service Society, Kochi, India**  
01/2019 - 01/2020

- Improved financial accuracy by diligently maintaining detailed records.
- Reconciled monthly bank statements, ensuring correctness of entries.
- Managed petty cash transactions to maintain control over office expenses.
- Ensured accurate bookkeeping with diligent data entry and verification tasks.
- Prepared bank deposits, resulting in timely crediting of accounts receivable.

## Professional Skills

- *Bookkeeping expertise*
- *IFRS standards knowledge*
- *GAAP principles understanding*
- *Corporate tax & VAT knowledge*
- *Financial analysis*
- *Cash flow management*
- *Tally software proficiency (Tally Prime)*
- *Payroll processing*
- *ZOHO*
- *Excel proficiency*

- Prepared monthly and yearly balance sheets, ensuring accuracy.
- Reviewed and reconciled ledgers to maintain integrity of financial data.
- Respond to inquiries from clients and vendors regarding billing and payments.
- Provide general administrative assistance to the accounting team.
- Ensure adherence to accounting policies and procedures.
- Work closely with other team members to support accounting operations.
- Maintain organized financial records and documentation.

## Declaration

Hereby declare that all the details mentioned above are in accordance with the truth and fact as per the knowledge and hold the responsibility for the correctness of the above-mentioned information.

**GOUTHAM KRISHNA**