

VIKARM BHADU

Chartered Accountant

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EDUCATION

Course	Year	Institution	Marks
CA Final (Both Group)	Nov 2022	Institute of Chartered Accountants of India	407/800
CA Intermediate G II	Nov 2019	Institute of Chartered Accountants of India	201/400
CA Intermediate Group I	Nov 2018	Institute of Chartered Accountants of India	219/400
CA CPT	Dec 2017	Institute of Chartered Accountants of India	106/200
Class-XII	Mar 2017	Board of School Education Haryana	347/500
Class-X	Mar 2015	Board of School Education Haryana	386/500

WORK EXPERIENCE

Management Trainee, Genpact India Private Limited (07/2023 - 10/2024)

Article Assistant, K Pawan and Company (06/2021 - 06/2023)

Article Assistant, APRA and Associates (07/2020 - 06/2021)

Record to Report

Recording:

- Ensuring Account balance aligned with external data as a part of **account reconciliation** process.
- Preparation and passing of **Journal entries** for cash **contribution, distribution of equity method** investment deals.
- Passing of **income booking** journal entry after preparing and analyzing of control summary.
- Preparation of **Amortization table** for capitalized cost quarterly amortization.
- Assisted in **booking of depreciation on lease and rent payment** on lease.

Reporting:

- Executed **balance sheet variance analysis and commentary**, ensuring accuracy and alignment with ledger.
- Developed insightful **reports** for **balance sheet analysis**, providing valuable insights to higher management.
- Responsible for preparing comprehensive **backup files** for **balance sheet items**, ensuring accuracy and completeness.
- Managed **preparation** and maintenance of **equity method investments** roll forward working, also **ensuring automated reports** are in line with books.
- Analysis of **financial instruments** fair value and carrying value and providing report on such analysis.
- Developed detailed report for **unfunded commitments** containing variance commentary of unfunded commitment.
- Reporting of FIN45** for guarantees that requires payment on specific types of future events by guarantor.

Auditing & Assurance

- Executed **Statutory audit** including Walkthrough, Risk assessment and control testing.
- Follow up on **audit findings** to ensure corrective action is taken.
- Monitor **compliance** with laws, regulations, and internal policies.
- Planned and conducted **stock audits** for diverse clients, ensuring accurate assessment and reporting of inventory.
- Verifying the accuracy of **asset records**, assessing **depreciation calculations**, and ensuring compliance with accounting standards and regulatory requirements.
- Performed **reconciliation** of inventory, loans, accounts receivables, and payables, aligning internal records with external data sources.

Direct and Indirect Taxation

- Assisted in **Indirect tax audit (GSTR9C)** while being supervised by seasoned professionals.
- Preparing and filing **Indirect tax annual returns (GSTR9)** of 65+ registration including thorough review of financial records, ensuring compliance with regulatory requirements, and timely submission of accurate returns.
- Compiling the **Quarterly Review report** for **indirect tax compliance** on individual basis.
- Filed more than 200 **GST returns** and monitored the preparation of monthly/quarterly GST tax returns.
- Consulted on various GST matters such as claiming eligible **Input tax credit, Place of supply, Time of supply, etc.**
- Performed tasks involving **Input Tax Credit reconciliation** between books and GSTR2B.
- Applied for **Indirect tax registration and cancellation** of registration in India.
- Prepared and filed **more than 400 Income tax returns** for diverse client base.
- Assisted in various assignments of **Income tax audit** for entities involved in trading, manufacturing & service industry.

SOFTWARE KNOWLEDGE, LEADERSHIP, EXTRA-CURRICULAR ACTIVITIES & ACHIEVEMENTS

- Have prepared an **Invoicing automated program** in Excel sheet linked with MS word for various clients.
- Proficient in **MS Excel, MS Word, MS PowerPoint and Tally prime.**
- Performed tasks in **SmartView Hyperion** for submitting some deliverables and refreshing numbers in sheet.
- Having theoretical knowledge of **UAE VAT, UAE VAT return filing, Corporate Tax and IFRS.**
- Providing **guidance to CA Students** with their preparation strategy through meeting them.
- Organizing and participating** in various community events.