



HANIYA RASHEED

CHARTERED ACCOUNTANT

CONTACT

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Visa Status: Visit Visa

EDUCATION

Chartered Accountant
(November 2023)

Institute of Chartered Accountants of India

Master of Commerce: (Finance & Taxation)

Indira Gandhi Open University

Bachelor of Commerce:
(Accounts & Finance)

Indira Gandhi Open University

CERTIFICATIONS

- TCS iON Career Edge - Young Professional by TCS Career
- Catalyst -Audit Program by KPMG US
- Information Technology Training & Advanced Information Technology Course by ICAI

PROFESSIONAL SUMMARY

Dedicated and results-driven Qualified Chartered Accountant with a proven track record of academic excellence, with 4 years of experience including articleship training in Auditing, Accounting and Taxation. Confronted the clients engaged in providing Health & Hospitality, Educational and Professional Services, Logistics & Supply Chain Management, Film Industry, Retail & Wholesale sectors etc. Demonstrates a strong commitment to accuracy, attention to detail, and adherence to ethical standards in financial practices.

WORK HISTORY

October 2023 – January 2024

Financial Analyst, LOWA Transport LLC, Dubai, UAE

- Guided company in decisions about expending money for profit maximization
- Reviewed and interpret financial transactions, statements, reports, and trends
- Contributed to development of financial plans and strategies.
- Balance sheet Reconciliations.
- Prepare the monthly report to management

October 2022 - September 2023

Internal Auditor, LOWA Logistics Pvt Ltd, Kerala, India

- Reviewed financial transactions and records of company owning more than 100 transportation vehicles across various states of country to ensure accuracy and compliance with accounting standards
- Identified and analyzed business process & practices
- Identified areas of deficiencies and recommending corrective actions
- Provided recommendations for strengthening internal control mechanisms
- Maintained detailed documentation to support findings and recommend changes
- Presented reports to management, highlighting areas of improvement.

- Orientation & Management and Communication Skills Course by ICAI

LANGUAGES

English

Fluent

Malayalam

Native

Tamil

Advanced

Arabic

Elementary

SKILLS

- Knowledge of International financial reporting standards (“IFRSs”), Ind AS and Standards on Auditing, UAE Corporate Tax, UAE VAT.
- Working Knowledge on MS Excel, MS Word, MS Power point, MS Access.
- Working Knowledge on ZOHO Cloud Software, Tally ERP
- Good Interpersonal skills such as Communication, Public Speaking, Team Building, Leadership, Proactive, committed to self-improvement, learning & educational development

PERSONAL INFO

- DOB: 29-04-1998
- Passport No: W3884109
- Nationality: Indian

December 2021 - June 2022

Auditor, *DPSM & CO Chartered Accountants*, Kerala, India

- Spearheaded the internal audit for 4 movie theatres and 5 movies of top south Indian movie production company “Aashirvad Cinemas”
- Analyzed and Reviewed financial transactions and mentioned recommendations & Suggestions for process improvements
- Mentored and coached internal audit team to achieve targets and fulfil deadlines.
- Created reports and delivered presentations to client.

June 2018 - August 2021

Article Assistant, *SNV & Associates Chartered Accountants*, Kerala, India

- Leded Statutory Audit Assignments of Private Limited Companies, Limited Liability Partnership, one-person Companies including filing of returns with Registrar of Companies
- Spearheaded Income Tax Audit Assignments for companies, Partnership Firms, Proprietorship Firms, Trust
- Assisted in Debtors Reconciliation as part of Internal Audit at HONDA and other business concerns
- Conducted Goods and Service Tax Audit
- Assisted in Bank Audit of Canara Bank and Federal Bank for consecutive 3 years during period of training
- Handled GST Returns Filing, GST registration, and Other GST Compliances, TDS returns Filing
- Preparation Income Tax Computation, Income Tax Returns Filing, including Appeal filing
- Accounted the books of accounts of various clients including account Correction Services, scrutinized accuracy of accounts and Preparation of Financial Statements & budgets
- Prepared Provisional & Projected Financial Statements, Cash and Fund Flow Statements
- Handled client queries, providing response within target timeframes.
- Supervised and trained junior members of staff in best audit practices.

ACHIEVEMENTS & TEST SCORES

- Scored Exemption marks on Auditing and Professional Ethics, Financial Reporting, Strategic Financial Management, Risk Management for Final Examinations conducted by ICAI
- Scored Exemption marks on Auditing and Assurance, Advanced Accounting, Costing and Financial Management for Intermediate Examinations by ICAI
- School Topper in the Year 2015-16