

CA Hemaxi Sorathiya

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PROFESSIONAL AND ACADEMIC CREDENTIALS

COURSE	YEAR	INSTITUTION	MARKS	REMARKS
CA Final	MAY 2024	(The Institute of Chartered Accountants of India)	326/600 (54.33%)	Exemption in 1 Subjects
CA Intermediate	Jan 2021 & July 2021		437/800 (54.62%)	Exemption in 1 Subjects
CA Foundation	Nov 2018		211/400 (52.75%)	Exemption in 2 Subjects
B. Com.	2022	Veer Narmad South Gujarat University, Surat	Passed	-
Class XII - HSC	March 2018	Ashadeep High school, Surat	601/700 (85.85%)	Secured 90+ in Subject of Sec, Practice and Elements of Acc
Class X - SSC	March 2016	Surat Diamond Association Girls High school, Surat	442/600 (73.66%)	

PROFICIENCY MATRIX & ARTICLESHIP EXPERIENCE

Audit Executive, G T S & Company, Surat (April'21–Dec'21)
 A boutique CA firm in Surat, offering personalized tax planning and corporate finance services, with a growing clientele of over 120 SMEs.
Articled Assistant, A.N.M.J & Company, Surat (Jan'22–April'24)
 Leading CA Firm having over 20 years of experience with 4 Partners.

Direct Taxation Department	<ul style="list-style-type: none"> Prepared tax computation and filled Income tax returns of companies, firms, and individuals. Assisted Principal in resolving taxation ambiguities regarding the applicability of section, legal and reasonable interpretation of section, and analyzing provisions as per fact of the case. Participated in Various case of presumptive taxation. Prepared and Filed TDS/TCS Returns also resolved default in TDS returns of earlier years. Preparation of Form3CA, 3CB and 3CD reports and Compliance with various sections of Income Tax Act mentioned in Form 3CD.
Indirect Taxation Department	<ul style="list-style-type: none"> Prepared and filed of GSTR-1 & GSTR-3B Returns of different industry based on Healthcare, Textile, Medicals, Consulting. Performed GSTR-2A reconciliations with GSTR-3B monthly and annually for various clients. Reconciliation of tax paid with tax return filed. Independently prepared and filed GST annual returns and audit (GSTR-9 and GSTR-9C) of various client. Well versed with GST Software like ClearTax. Review books of account and verified indirect tax compliance. Keeping clients updated with frequent changes in indirect tax laws.
Audit and Consultancy	<ul style="list-style-type: none"> Effectively & efficiently worked as team member for handling the Statutory Audit and Tax Audit Assignment. Assistance in Preparation of Statutory Company Audit Report and CARO Report for Corporate client. Performed Substantive Testing and Analytical Procedures Scrutinized ledgers, reconciled debtor and creditor balances, vouched income & expenditure. Analyzed draft Financial Statement including notes to account of companies and scrutinized compliances of TDS as well as applicable accounting standards /IND As.
Financial Reporting	<ul style="list-style-type: none"> Involved in Preparation and finalization of books of accounts. Well versed with Accounting Software such as Tally ERP 9. Prepares journal entries for year end audits and resolved discrepancies with existing accounts. Trained new Assistance for accounting protocols.

LEADERSHIP, AWARDS AND ACHIEVEMENTS

CERTIFICATES	<ul style="list-style-type: none"> ADVANCE ITT, MCS (orientation) conducted by ICAI, Advance Excel conducted by Udemy
Technical Skills/ Languages	<ul style="list-style-type: none"> Basic working experience in Desktop research and MS Office applications such as MS-Excel/Word, ZOHO, QuickBooks, MS Power Point, Genius, ClearTax and Tally-ERP9 Proficient in Speaking English, Hindi, Gujarati