



ATHIRA KR

Professional Summary

Semi Qualified Chartered Accountant

Contact

Phone

0505113478

Email

athirakr1998@gmail.com

Address

Near ADCB Metro station Al Karama

Skill

- Statutory Compliance
- Knowledge of Regulatory standards
- Auditing
- IFRS & UAE VAT
- Corporate Tax
- Financial Analysis

Language

English

Malayalam

Hindi

Technical Skill

MS Office-365

Tally ERP 9/ Tally Prime

Zoho Books

Winhms

Oracle Symphony Pos Software

Work History

- RSN Consultancy, Dubai, United Arab Emirates
Accountant Dec 2022- Present
Taking up the position of Accountant in RSN Consultancy and having been deputed under the Client Kabana Restaurant

- Preparation of MIS (Management Information System) including schedules such as prepaid, depreciation, etc.
- Updating recipes in the POS (Point of Sale) software with recipes given by the chef.
- Monthly stock verification and reconciliation with accounting software & Weekly verifying the Tobacco stock in the system & resolving discrepancies.
- Preparation of Payroll and other staff-related payments.
- Monthly reconciliation of supplier balances with their SOA (Statement of Account)
- Recording purchases, sales, and invoices promptly and accurately into the accounting system.
- VAT return preparation

- NAM & CO Chartered Accountants- Thrissur, Kerala
Audit & Accounts Executive May 2022- Nov 2022

- Enhanced financial accuracy by diligently reviewing and reconciling account balances and financial statements.
- Proficient in the preparation and finalization of accounts and financial statements, adhering to IFRS standards.
- Expertise in financial ratio and cash flow analysis.
- Skilled in project analysis and evaluating investment opportunities, enhancing organizational financial performance.
- Adept in budgeting and variance analysis

- K R Rammohan CO, Chartered Accountants Thrissur, Kerala
Internship May 2019- May 2022

- Expertise in the preparation and completion of comprehensive financial statements, including detailed notes and audit report drafting.
- Specialized in tax audits across diverse sectors such as Agro, Petroleum, PVC, Plastics, Metals, Transportation, and Medical, Grocery & retail.
- Contributed to the statutory audit of a banking institution, including the creation of an extensive audit report.
- Diligently ensured the punctual filing of TDS GST returns, along with meticulous reconciliation and adjustments correlating to ledger discrepancies.
- Consistently maintained accurate financial records, generated reports, and performed bank statement reconciliations

Education

- Pursuing CA in Institute of Chartered Accountants of India (ICAI)- Semi qualified CA
- Bachelor of Commerce: (2015-2018)
Specialization in Finance SN Trust College, University of Calicut - Kerala, India