

PUNEET CHATURVEDI

City: Dubai

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Career Objective

Seeking challenging assignments in the domain of Financial advice & Taxation with growth-oriented organization where I can utilize my professional knowledge by seeking opportunities for professional growth and advancement and to contribute towards organization's goals.

Professional Qualification

CA – FINAL	May-22	Cleared in First Attempt
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Professional Experience

I. YOKOHAMA TIRES MANUFACTURING COMPANY –Present(From Sep-2022)

FINANCE AND ACCOUNTS

- Work as a Operational Manager in Head office.
- To maintain the cost of All plants and to prepare the forecast.
- To take strategic decision of cost reduction.
- Monthly P/L analysis of plants and take appropriate actions accordingly.
- To prepare the Budgets of all Plants.
- Monthly Top Management reporting.

II. M/s GMJ & Co, Chartered

Accountant(03rd September

2019 – to 31st Aug 2022)

Direct Taxation

- Prepared, finalized and filed Income Tax Returns for Individuals, HUF, Firms and Companies.
- Consulted on Tax planning, Tax management and Accounting & Operational control systems.
- Preparation / calculation of TDS liability, Reconciliation and Quarterly Filing of TDS Returns.
- Performed Tax Audits u/s 44AB of Income Tax Act, 1961 covering industries **Manufacturing, Whole Sale and Retail Trade, Printing and Packaging, Transport.**
- Decent Exposure in Income Tax department related work (**secured a refund of Rs. 10,00,000/-**).

Computer Proficiency

- Advance knowledge of MS Excel, Word & Power Point.
- Well versed with TP software applications such as Tally, Spectrum, Winman, SAP and Clear Tax.

Awards and Achievement

- Secured Exemption in 2 out of 8 subjects in Final CA (i.e. Financial Reporting, and Indirect Tax Laws).
- Secured Exemption in 6 out of 8 subjects in Inter CA.
- Acknowledged by GMJ & Co for undertaking Internal training sessions and seminar on Performing Tax Audit and TDS.