



DIMAL JO

Chartered Accountant

Dedicated and results-oriented Qualified Chartered Accountant with 3.5 years of experience, encompassing articleship training in Auditing, Accounting, and Taxation. Engaged with clients involved in diverse sectors such as Manufacturing, Export, Trade, and Professional Services. Proficient in audit planning, execution, drawing conclusions and presenting findings. Known for unwavering commitment to precision, meticulous attention to detail, and upholding ethical standards in all endeavors.

Contact

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Address

Kunnumpurath house
Mulappuram P.O
Kerala, India

Education

2023

Chartered Accountant

Institute of Chartered Accountants of India

2021

Bachelor of Commerce IGNOU

Expertise

- Financial Analysis
- Budgeting & Project Reporting
- Statutory Audit
- Internal Audit
- Compliance Procedure
- Preparation & Finalization of books and accounts

Language

English

Hindi

Malayalam

Tamil

Experience

January 2023 - June 2023

Subhalakshmi Santhosh and Associates (Chartered Accountant Firm)

Auditor

- Conducted a tax audit for a prominent supermarket chain
- Ensured the integrity and precision of cash balances
- Reviewed and reconciled accounts payable, accounts receivable, and long-term financial obligations
- Evaluated the efficiency and associated controls of the Inventory Management System

June 2019 - June 2022

K Rijas and Associates (Chartered Accountant Firm)

Article Assistant

- Conducted statutory audits, tax audits, internal audits, and stock audits for various entities spanning manufacturing, construction, trading, exporting, and service sectors.
- Carried out bank audits for a prominent private sector scheduled bank.
- Ensured timely preparation, reconciliation, and submission of GST and income tax returns.
- Prepared working papers and reports to bolster audit procedures.
- Led numerous audit engagements as a team leader.
- Assessed risks and appraised internal controls within organizations.
- Applied materiality considerations, utilized sampling techniques, and upheld meticulous audit documentation.
- Demonstrated adept time management skills in consistently meeting all deadlines successfully.

Professional Attributes

- Proficient in task completion and adept at multitasking efficiently
- Capable of guiding teams through various audit procedures
- Adaptable and dynamic, displaying trustworthiness, discretion, and ethical behavior
- Fostering positive relationships with employers and clients
- Strong communication skills
- Proficient in problem-solving and an active learner
- Attentive to details

Technical Skills

Tally ERP 9, SAP Business One, QuickBooks, Microsoft Office, Microsoft Outlook, Microsoft PowerPoint, Marg ERP, Speqta GST, and Winman CA ERP.