



# Susan Bartaula

## Chartered Accountant

I am a highly motivated and results driven Chartered Accountant who has invaluable experience and ability to handle complex assignments effectively & possessing the confidence to work as part of a team or independently. I am presently looking for a suitable opportunity where I can excel, deliver & achieve my potential.

## Contact

### Phone

+971 508 259 684

### Email

casusanbartaula@gmail.com

### Address

Al Karama, Dubai, UAE

## Education

2021 Dec

### Chartered Accountancy

Institute of Chartered Accountants of Nepal (ICAN)

All Nepal 7th Rank Holder: CAP - I

2021

### Bachelor's of Business Studies

Tribhuwan University

## Expertise

- Finance/Accounting
- Auditing
- Excel/ Google Sheets
- SAP
- Tally ERP
- Budgeting/ Forecasting

## Language

English

Hindi

Nepali

## Experience

2023 Feb- 2024 June

### Accounting and Finance Manager

Websurfer Nepal Group of Companies, Kathmandu

- Maintained system for **credit control** to retrieve outstanding balances from Resellers and Branch.
- Regularly **examined** organizational flaws for **revenue leakage**.
- Maintained co-ordination with banks for tasks related to **documentary credit** for Local Purchase and Import.
- Prepared all the paperwork related to **company's borrowing requirements**.
- Preparation of **Financial Forecasting & Budgeting**.
- **Oversaw the whole financial flow**, including the accounting, documentation, and reporting of all transactions

2022 March - 2023 Jan

### Senior Audit Associate

2019 Feb - 2022 Feb

### Audit Associate

ECOVIS Nepal

- **Implementation of IFRS** for preparation of Financial Statement for Banks, Insurance Companies, Government Organization, and other Private Organizations
- **Lead** Statutory Audit, Internal Audit, Project Audit, Financial and Tax Consultancy of:
  - Bank and Financial Institutions,
  - Life and non-life Insurance Companies,
  - Internet Service Provider, Government Institutions,
  - International Donor Funded Projects of Asian Development Bank, European Union, KFW, Securities Market Regulator, Stock Exchange of Nepal & Stock Brokers,
  - Investment Companies.
  - Restaurant and Hotel Business
- Implemented **Internal control Framework** in Various Institutions.
- Developed an **accounting manual** for Securities Board of Nepal.
- **Handled** Income Tax and VAT Assessments.
- **Budgeting and Financial Planning** in client entities to streamline the cash flow planning.
- Handled task for **investigation** of amount booked under "Suspense" head which amount more than NPR 1 billion.

## Certifications

**Forensic Accounting & Fraud Detection**

ICAN

**Advanced IT Training**

ICAN