

Zahid Abdullah

Certified Management Accountant

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Profile

A highly self-motivated and enthusiastic Certified Management Accountant with 9 months of post qualification experience with Varma and Varma in finance, auditing and assurance in conformity with standards on auditing, accounting and financial reporting under IFRS and Ind AS, Risk assessment and Financial Analysis across IT, Manufacturing, and other Service sectors. Proven track record in time bound work completion with excellent reporting, record keeping and relationship building abilities. Adept at developing key relationships and furthering business development. Keen to support your company with professional expertise and experience

Professional Experience

2022/07 – 2023/03

Qualified Audit Assistant

Chennai, India

Varma and Varma

Key Audit Clients

- **State Industries Promotion Corporation of Tamil Nadu** - State Industries Promotion Corporation of Tamil Nadu Limited (SIPCOT) was formed in March 1971 to promote industrial development in the State by providing financial assistance, incentives and other ancillary services to the medium scale industries besides developing industrial complexes in the State.
- **Fujitec India Private Ltd** - Fujitec India Pvt. Ltd was established in 26th of May, 2004 in Mumbai to undertake the marketing, installation, testing and commissioning of Fujitec's range of Vertical transportation Equipment comprising Elevators, Escalators and Autowalks in India.
- **Avalon Technologies Ltd** - Avalon Technologies offer PCB Design, Sourcing, PCB Assembly, Prototyping and Testing for high reliable electronics circuit card. Avalon Technologies also offer Box build and System Integration services.

Key Job Profile

- **Conduct Audit Planning:** Collaborate with the audit team to develop comprehensive audit plans, including identifying key risk areas, establishing audit objectives, and determining the appropriate audit approach.
- **Perform Audit Procedures:** Execute audit procedures in line with professional standards and internal audit methodologies. This includes reviewing financial statements, verifying accounting records, conducting interviews, and analyzing internal controls.
- **Risk Assessment:** Evaluate the adequacy and effectiveness of internal controls by identifying potential risks and control weaknesses. Assess the impact of these risks on financial statements and make recommendations for improvement.
- **Document Findings:** Prepare detailed audit workpapers and documentation to support audit findings and conclusions. Maintain accurate records of audit procedures performed, evidence obtained, and issues identified during the audit process.
- **Compliance Monitoring:** Ensure compliance with applicable laws, regulations, and company policies. Identify any instances of non-compliance and provide recommendations for corrective actions.

- **Reporting and Communication:** Prepare clear and concise audit reports highlighting audit findings, recommendations, and management responses. Communicate audit results to management and relevant stakeholders, facilitating discussions on remediation plans and control enhancements.
- **Continuous Improvement:** Participate in continuous improvement initiatives by identifying opportunities to streamline audit processes, enhance data analytics capabilities, and promote best practices in the audit function.
- **Professional Development:** Stay up to date with industry trends, regulatory changes, and evolving auditing standards. Pursue professional certifications and attend training programs to enhance technical knowledge and audit skills.
- **As the Internal Audit Team Head,** I was responsible for overseeing and coordinating a team of five members engaged in conducting internal audits for multiple clients. I played a pivotal role in ensuring the efficient execution of audit engagements, adherence to audit standards, and the delivery of high-quality audit services to our clients. By providing guidance, support, and direction to the team, I promoted collaboration, maintained a strong control environment, and facilitated the achievement of audit objectives.

Education

Certified Management Accountant

Institute of Management Accountants

Completed the Certified Management Accountant exams with a commendable achievement, securing an overall score of 80%.

Master of Commerce

IGNOU

Pursuing

Bachelor of Commerce

Farook College

Secured 87%

Higher Secondary

Secured 95%

Skills

Proficient in Microsoft Excel and experience with financial preparations

Comprehensive Understanding of Finance and Accounting

Strong Analytical, Problem solving and Organizational abilities

In-depth Knowledge of Pricing and Costing Principles and their usage

Excellent Communication skill to pursue, influence and negotiate

Excellent PC skills and depth knowledge in system operations

Creative thinking

Work Ethics

Proficient in IFRS and US GAAP

Advanced Proficiency in Accounting Software

Direct Taxation

Indirect Taxation

Languages

• English

• Hindi

• Malayalam

• Arabic

• Tamil

Projects

Team Lead

- Led a team of 5 persons on a key client
- Carried out planning and execution of financial and compliance audits.
- The company, LLP incorporation, and its compliances
- Internal Audit for Manufacturing concerns, Service companies and Banks

Audit and Assurance

- Received performance awards and appreciation for increasing engagement efficiency and teamwork.
- Performed year-end audit procedures.
- Corresponded directly with the client and developed a strong rapport.

Effectiveness of Digital Marketing on Youth Buying Behaviour

Particularly in Kannur District

Submitted the Project Report in the Research Department of Calicut University

Awards

Best Performing student of commerce batch 2015-2017

Markaz Garden School of Management

Best Talented Student in Art Fest 2015-2017 Batch

Markaz Garden School of Management

Head of Best Finance team in International Management Fest

Monti International Institute of Management Studies

Won prize in Intercollege Management Fest

References

Rabeeh Ahmed, *Chartered Accountant, Senior Manager, Audit*
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