



Ruchik Dave (MBA, CFE)
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+971 507457687
Dubai, UAE

INDUSTRY EXPERTISE

- Healthcare
- Distribution
- Manufacturing
- Hospitality, Food & beverages
- Energy sector
- Real Estate and contracting
- Financial services

EDUCATION

- Certified Fraud Examiner (CFE, USA)
- Accounting Technician , Institute of Chartered Accountants of India
- Bachelors of Commerce, Mumbai University.

KEY CLIENTS SERVED

- ADNOC Global Trading
- ACWA Power,
- Abu Dhabi National Hotels Compass
- India Energy,
- Masdar
- Nerolac Paints
- Pure Ice-creams
- Wallstreet Exchange
- Barjeel Securities
- UTI Mutual funds

PROFESSIONAL EXPERIENCE

Ruchik is a CFE (USA), accounting technician from (ICAI) and MBA(executive) with experience of 10+ years working in Risk Advisory, Policies & Procedure mapping and drafting, Financial Due Diligence, Fraud & Investigations and other allied services in India, UAE and travelled to Saudi Arabia and Kuwait for audits.

During his tenure, Ruchik has worked with companies like Deloitte, PKF UAE, Grant Thornton India, Crowe Mak, and Protiviti. During his experience in UAE and India, he has been engaged in Business Risk Advisory services for clients (including listed companies) in the Manufacturing, Construction and Real Estate, Retail, Pharmaceuticals, Catering, Banking & Finance, Food & Beverage, Hospitality Industry, Distribution & Warehousing.

He is involved in performing risk based assignments, preparing policies and procedures manual, preparing risk control matrix, providing consultation in key processes, procedures and operations in various functions, Prepare reports on findings and recommend improvements in policies, procedures and internal controls, Discussing the Report with various stakeholders, Conduct follow-up of the implementation status,

EXPERIENCE HIGHLIGHTS:

- **Masdar** the scope of work included review of the General Ledger creation process, Funds Management, Bank Reconciliations, Intercompany Reconciliations, Capitalisation review, Fixed Assets Insurance Review, Controls over Bank Account opening and closing, Controls over bank mandate and signature, controls over duplicate invoicing.
- **ADNOC Global trading**, the company is the trading arm of ADNOC involved in crude and derivatives trading. The scope involved review of its accounting, invoicing and procurement functions
- **Abu Dhabi National Hotels Compass (ADNHC)** . The company is one of the largest catering company in UAE. Ruchik conducted audit of Procure to Pay cycle, Contract review of ADNOC ,Contract review of Dubai Police and Receivables Management, Finance & Accounts



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- **Pure Ice-Creams** The company is into manufacturing of ice-creams in UAE and has one of the largest distribution networks in UAE and across GCC. Ruchik conducted the system and process review of Revenue Function, Procurement Function, Finance & Accounts, Fleet and Operations Management.
- **ADNOC (AIQ)** is Information Technology and Artificial Intelligence arm of ADNOC group. The scope involved review of finance and accounting function including governance.
- **Almed Retail (JJ Chicken, UDAP, Solidaire)** Ruchik was involved in end to end audit for various restaurants brands under the company. Work involved Information Technology, Procurement, Revenue, Inventory, Warehousing and Fleet Management, Human Resources, Finance & Accounts, Operations & Wastages.
- **Kansai Nerolac paints** is one of the leading paint manufacturing companies in India. Ruchik has conducted / managed multiple audits like Asset Management, Finance & Accounts, Production Operations and reporting, Marketing & Commercial, Procure to Pay Audit, Receivables Management.

DEVELOPMENT OF POLICIES & PROCEDURES

- **St. George Hotel** The company is part of Galadari Group in UAE. It is into hospitality industry. Ruchik prepared the Policies and Procedures for various functions like Finance & Accounts, Treasury, Information Technology, Procurement, Revenue, Inventory, Warehousing and Fleet Management, Human Resources, Front Desk Operations, Concierge Operations, Reservations and Cancellations.
- **Aegis Hospitality & Absolute F&B** This is a fine dine restaurant . The responsibilities involved preparation of policies and procedures manual for Reservations and Cancellations, Customer Relations, Treasury, Marketing, Bar Operations, Menu Designing, Recipe Costing, Information Technology, Finance & Accounts, Procurement, Revenue, Inventory Management.



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RISK ASSESSMENT, INTERNAL AUDIT PLAN AND PREPARATION OF INTERNAL AUDIT CHARTER:

- **Wallstreet Exchange** Assignment involved preparing Risk Assessment and Audit Universe for the company. Thereafter charting down the annual audit plan.
- **Food Specialty** The assignment involved guiding the team in preparing the Risk Assessment and preparing the Internal Audit Plan. Also preparing the Internal Audit charter for smooth functioning of Internal Audit Function
- **Planet Pharmacy** The assignment involved guiding the team in preparing the Risk Assessment and preparing the Internal Audit Plan. Also preparing the Internal Audit charter for smooth functioning of Internal Audit Function

EXPERIENCE IN OTHER ALLIED PROJECTS

- **ACWA Power** The assignment was to perform testing of control design and efficiency to check the companies Internal Controls Over Financial Reporting
- **Al Shoumoukh Industries** The work involved conducting the fraud investigation in underreporting of Revenue, transfer of customers, cash flow issues, employee payments, undisclosed related party transaction
- **Al Fahim** The assignment was to conduct a check reconciliation exercise to trace the missing checks and fraudulent payments.
- **Qatar Metallurgical Industry** Ruchik was involved conducting the Financial Due Diligence
- **Golden Palace Group** Investigated fraud related to cash management and prepaid expenses.