

Adiba Fatima *Senior Audit Analyst*

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Analytical and logical thinking audit & assurance professional with more than **2 years of experience** with **Deloitte** audit practice. My focus is proactively working with, coordinating and helping in process improvement to serve our stakeholders with quality, innovation, growth and operational excellence.

PROFESSIONAL EXPERIENCE

Deloitte, Senior Audit Analyst [🔗](#) Jun 2023 – Dec 2023 | Hyderabad, India

- Successfully assisted in conducting audits for large clients, ensuring compliance with accounting standards and regulations.
- Prepared standard work instructions and helped in process improvement for various request types.
- Facilitated training session for Audit Risk Sensing using AI and Jupyter Notebook.
- Managed multiple engagements simultaneously while ensuring timely completion of all deliverables.
- Worked on analytical procedures and journal entry analytics including reconciliation between journal entry population and trial balance, to test manual entries with higher risk.
- Completed daily cash functions like cash reconciliations and bank statement reconciliations.
- Mentoring the new hires and juniors and helping them in resolving their queries.

Deloitte, Audit Analyst [🔗](#) Oct 2021 – May 2023 | Hyderabad, India

- Assisting in auditing client's financials based out of Netherlands and collaborating with the onsite team working at Deloitte Netherlands.
- Performing audit procedures on multiple account balances for preparation & review of work papers prepared by the team members and in-depth analysis of financial information (trial balances, income statement, balance sheet, cash flow statement & disclosures) under Statutory Audit.

EDUCATION

ACCA, Association of Chartered Certified Accountants [🔗](#) Current

MBA - Finance, Osmania University [🔗](#) 2020 – 2022

BCOM - General, Osmania University [🔗](#) 2017 – 2020

CBSE, High School, Sharjah Indian School [🔗](#) 2015 – 2017

SKILLS

Technical Skills

Proficiency in MS Office - Word, Excel, PowerPoint, Outlook.

Tools and Systems

Data Analytics Tool, Spotlight Analytics, Engagement Management System, Signal AI, Omnia, Jupyter Notebook.

Personal Skills

Creative Spirit, Meticulous Worker, Time Management, Problem Solving, Professional Skepticism, Multitasking, Proactivity.

PROFESSIONAL ACHIEVEMENTS

Spot Award

Received the Deloitte Spot Award for outstanding performance across delivery of KPI's and demonstrating core Deloitte Values.

LANGUAGES & INTERESTS

English, Hindi, Urdu

Baking/Cooking, Travelling, Fashion Designing

Accelerated Promotion

Promoted to Senior Analyst role within 1.7 years at Deloitte USI.