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India

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EDUCATION

Bachelor of Commerce

Mahatma Gandhi University

Passed all exams assignment marks to be updated by university.

Kerala State Rural Women's Electronics Industrial Co-operative Federation Ltd.

Professional Diploma in Computerised Financial Accounting.

Passed with First Class with Distinction.

CERTIFICATION

Institute of Chartered Accountants of India

- Information Technology Training.
- Orientation.

ASHWIN ALEXANDER

PROFILE SUMMARY

Auditor with 3 years and 7 months of Indian experience in Financial Reporting, Audit and Assurance, Taxation, Finance, Risk Management and Internal controls. Achieved extensive exposure in various industries, including manufacturing, trading, investment, and service sectors such as hospitals, IT Services, Educational Institutions. Possess deep understanding of accounting principles, financial management.

WORK EXPERIENCE

June 2019-December 2022 [3 year and 7 months]

Sunny Joseph and Associates, Chartered Accountants, India

- Assisted in GST Annual Audit of Institute of Chartered Accountants of India for F.Y 2021- 22 (Of 9 branches in Kerala State).
- Effectively managed audit engagement team, performed timely review, and provided honest and constructive feedback.
- Interacted with clients, addressing their concerns, and maintaining strong professional relationships.
- Performed Statutory audits and tax audits for diverse clients such as IT Services, Food Industry, Exporting Company ensuring compliances with accounting standards & regulatory requirements.
- Prepared Consolidated Financial Statements, Projected Financial Statements etc.
- Prepared & filed Income Tax returns for Corporate & Non-Corporate clients.
- Done Reconciliations of Tax Data and Accounting Data
- Prepared and reviewed Financial Statements of Proprietorship, Partnership etc.

ONLINE CERTIFICATIONS

HP Foundation

- Finding Funding
- Profit and Loss
- Effective Presentations
- Cash Flow
- Basics of Finance

SKILLS

- Excel-Vlookup, Pivot Table
- Microsoft PowerPoint
- Microsoft Word
- Tally ERP and Prime
- Winman
- Easy ERP
- Attention to Detail
- Ability to work under pressure
- Communication Skills
- Knowledge of business trends, emerging technical and industry developments
- Ability to balance multiple projects

LANGUAGES

- English
- Malayalam

PERSONAL DETAILS

- Gender: Male
- Date of Birth: 26/09/1997
- Age: 26 years
- Marital Status: Single
- Nationality: Indian
- Passport No. Z4843729
- Passport Expiry: 05/08/2028

- Support Internal Audit team in delivering internal audit services by assisting in planning the engagement's objectives and executing and documenting the audit in accordance with required professional standards
- Assist in identifying the key risk and controls of assigned area under audit, amend the audit program and risk register for the identified risks.
- Validate the effectiveness and efficiency of the controls by performing test of controls, document the results in the audit program and risk register
- Record the execution of specific audit procedures as defined by the engagement objectives and planned audit approach and program.
- Recognize potential audit issues or unusual relationships from basic analysis of the financial and communicate them to Audit Manager.
- Communicate progress in scope engagement projects to the Audit manager in a timely manner to ensure audits are completed on time and with quality
- Provide appropriate ad-hoc support and guidance to business units upon request and assess the business unit's satisfaction through end of audit feedback to ensure IA continues to provide a highly quality service.
- Filed GST and TDS monthly returns
- Accounting of Proprietorship
- Assisted in Stock Audit of Trading Concern.