



# VARGHESE M.S

Financial Auditor

## Contact

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- Dubai, UAE
- Indian / Grace period
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- 20/11/1996
- 4592017- (Driving license)

## Technical Skills

- MS Office- Excel, Word & Powerpoint
- Quickbooks, Tally Prime, Sage 50 accounting & Zoho
- Basic knowledge of SAP
- Winman CA-ERP
- Undergone GMCS and AIITCS training programs of ICAI.

## Core Competencies

- Statutory & internal auditing
- UAE VAT return filing & Consultation
- Financial accounting
- Financial and data analysis

## Certificates & Achievements

- International financial reporting standards.
- Certificate in Export-Import management, Ministry of Commerce, Government of India.
- Member of Toastmasters International.

## Soft Skills

- Proactiveness
- Self Confidence
- Clear Delivery of Thoughts and Expressions
- Ability to Prioritize Workload
- Client Oriented & Communication Skills

## Language

- English: Professional**
- Hindi: Working Proficiency**
- Malayalam: Native**

Reference Available Upon Request

## PROFESSIONAL SUMMARY

As a CA Inter qualified auditing and accounting professional with 5 years of experience, I am seeking a challenging role in a reputed organization to leverage my expertise in finance and contribute towards organizational objectives. My experience includes preparing and presenting financial statements, filing tax returns, organizing documents, and ensuring compliance with tax regulations. I possess strong analytical skills to interpret and analyze financial statements, and I am proficient in managing year-end closing and audits.

## WORK EXPERIENCE

### Senior Associate – Audit and Assurance

Mar 2022- APR 2024

Philip McMillan woods Chartered Accountants, Dubai

In my previous role as a Senior Associate at Philip McMillan Woods Chartered Accountants in Dubai, my primary responsibilities include:

- Independently handling external audits of various enterprises, including preparing and reviewing working papers and drafts of financial statements, to ensure accuracy and compliance with accounting principles and regulations.
- Taking an active part in audit planning and overseeing aspects of audit fieldwork, such as managing timelines and resources, to ensure audits are completed in a timely and efficient manner.
- Providing significant help and support to senior professionals in reviewing a corporation's internal controls and procedures, to identify any weaknesses and recommend improvements.
- Managing the accounts of clients and reviewing their books on a periodic basis, to ensure accurate and up-to-date financial records.
- Ensuring that all business transactions are reported in accordance with Generally Accepted Accounting Principles (GAAP), International Financial Reporting Standards (IFRS) and IAS to maintain compliance with regulatory requirements.
- Filing for UAE VAT and preparing reconciliation statements for clients, to ensure timely and accurate reporting of tax liabilities.
- Filing ESR notifications & returns and AML Compliance

Overall, my role requires strong attention to detail, analytical skills, and the ability to work both independently and as part of a team to provide high-quality audit and accounting services to our clients.

### AUDIT AND ACCOUNTS ASSOCIATE

Jan 2018 – Jan 2021

IYER & ABRAHAM Associates, Chartered Accountants, Alappuzha, INDIA

#### Key responsibility

- Preparing and presenting financial statements for various companies, ensuring compliance with accounting standards and regulations.
- Preparing and filing sales tax returns and income tax returns for clients in a timely and accurate manner.
- Organizing documents and financial records systematically to ensure easy retrieval and efficient management of client accounts.
- Assisting clients in complying with Goods and Service Tax (GST) requirements and filing regulations.
- Utilizing my experience within both internal and external audit environments to perform audits effectively and efficiently.
- Maintaining daily contact with client staff and other parties, building strong relationships and ensuring high levels of client satisfaction.
- Summarizing current financial status by collecting information and preparing balance sheets, profit and loss statements, and other financial reports.
- Preparing asset, liability, and capital account entries by compiling and analyzing account information.
- Assisting with financial audits and tax audits on an annual basis, ensuring compliance with relevant laws and regulations.

## EDUCATION

- Qualified **CA INTERMEDIATE** from **The Institute of Chartered Accountants of India** in **MAY 2021** - **388** Marks
- Graduation in Commerce (B. COM)** From University of Kerala - **Apr 2017** - 69 %
- Completed Higher Secondary Examination from TD HSS Alappuzha - **Mar 2014**