

FATHIMATHUL SHAHANA KC

Audit Associate

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Fathimathul-Shahana



An exceptionally driven Certified Chartered Accountant, accredited by the prestigious international accounting body ACCA, offering one year of Specialized experience in providing audit and assurance services at Moore Stephens Dubai. Demonstrate an unwavering commitment to maintaining the utmost precision and ethical standards in auditing practices. Eagerly pursue opportunities to leverage expertise and contribute to the success of a dynamic firm.

EXPERIENCE

Moore Stephens, Dubai

Audit Associate, Assurance

September 2022- September 2023

- Prepared working papers for various audit areas, including Cash and bank, Accounts and other receivables, trade and other payable, Payroll process, Revenue from contracts with customers, Cost of sales, Property plant and equipment, and Inventory by using executed audit procedures including substantive testing, analytical review, and internal control evaluation
- Ensured clients' adherence to relevant accounting standards, regulations, and tax laws
- Collaborated with cross-functional teams to address client concerns, resolve audit issues, and provide actionable recommendations for process improvement
- Effectively communicated with clients to request documentation, clarify issues, and provide status updates throughout the audit process
- Performed thorough financial statement review to ensure completeness, accuracy, proper formatting, and alignment with notes disclosure
- Administered the electronic confirmation process for the team by utilizing Confirmation.com
- Delegated responsibilities to multiple interns during periods of high workload, provided guidance, and conducted initial reviews prior to senior team submission.
- Worked under stringent timelines and consistently met challenging deadlines
- Kept up-to-date with industry best practices, changes in accounting standards, and regulatory updates to ensure high-quality audit services.

EDUCATION

2018 - 2023

Association Of Certified Chartered Accountant

Lakshya CA Campus

2017 - 2020

Bachelor of Commerce

Madras University

SKILLS AND CONTINUED PROFESSIONAL DEVELOPMENT

- Working knowledge of Microsoft Office applications (Word, Excel, PowerPoint, and Outlook)
- Knowledge of International Financial Reporting Standards and International standards on Audit
- Teamwork and coordination
- Time Management
- Adaptability
- Written and verbal communication in English
- Positive attitude and helping mindset
- Attended the Corporate Tax training offered by Moore Stephens UAE (Introduction and Minimum Requirements).
- Attended the International Financial Reporting Standards training offered by Moore Stephens UAE

CERTIFICATIONS AND OTHER ACHIEVEMENTS

- ACCA - Association of Chartered Certified Accountants
- Ethics and Professional Skills, Certified by ACCA
- Certificate in fundamental practical training, MS Excel for finance.
- Effectively handled job responsibilities while providing guidance to new interns during a hectic period.

PERSONAL DETAILS

- Date of Birth: September 18,2000
- Sex: Female
- Nationality: Indian
- Marital status: Single

(References shall be furnished promptly upon request)