



Divyanjali M.D

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DIVYANJALI M.D

ACCOUNTANT

ABOUT ME

Young Professional with a strong passion for finance and accounting. M.com qualified Post Graduate specialized in Finance with a commerce Bachelor's Degree also in Finance. Possesses good communication skills and have computer knowledge in Microsoft Excel, Word and PowerPoint. Also have sound knowledge in Accounting software such as Tally.ERP 9. I am currently seeking for an entry level role in financial sector, and would love to work sincerely ,dedicated and seeks to show my excellence in the works assigned.

SKILLS

WORK

MS EXCEL
TALLY.ERP 9
OFFICE 365



PERSONAL

COMMUNICATION
ORGANIZATION
TEAM PLAYER
CREATIVITY
SOCIAL
MANAGEMENT



PROJECTS

POST-GRADUATION PROJECT

The Relationship of Job Satisfaction and Job Stress among Government and Non-Government employees.

M.com final year project under the guidance of Prof. Thanseela Ebrahim, MES Asmabi College, Kerala.

GRADUATION PROJECT

Beauty Parlor - Customer's Preference and Satisfaction.

B.com final project under the guidance of Prof. Suja Warriar, Christ College, Kerala.

MAIN SKILL RANKS

MS EXCEL, OUTLOOK AND OTHER OFFICE 365 SYSTEMS

Experience on MS Excel, Outlook, Word and other application with the Office 365 package.

TALLY.ERP 9 AND OTHER ACCOUNTING SOFTWARE

Experience in Tally.ERP9 and knowledge of other accounting software like Quickbooks, Sage50 etc.

MS DYNAMICS ERP AND ORACLE ERP

Knowledge of common ERP software like MS Dynamics ERP and ORACLE ERP.

EDUCATION

(2021)

MASTER OF COMMERCE - FINANCE

CALICUT UNIVERSITY

KERALA, INDIA

(2019)

BACHELOR OF COMMERCE - FINANCE

CALICUT UNIVERSITY

KERALA, INDIA

PERSONAL DETAILS

Languages Known	: English, Malayalam and Tamil
Hobbies	: Listening to Music, Drawing, Cooking, Cycling etc.
Visa Status	: Spouse Visa
Nationality	: Indian
Marital Status	: Married
DOB	: 16-12-1997

I do hereby declare that all the details mentioned above are correct to the best of my knowledge and confidence.

Yours faithfully,

Divyanjali M.D